

LUNA STARTUP STUDIO

COMPANY CONSTITUTION

**Lifetech Balance
Pty Ltd**

CONTENTS

1. Definitions and Interpretation	9
1.1 Definitions	9
1.2 Interpretation	18
1.3 Constitution and the Act	19
2. Nature and powers of the Company	19
2.1 Proprietary company	19
2.2 Powers of an individual	20
2.3 Powers of a body corporate	20
2.4 Internal management of the Company	20
3. Subsidiaries	20
4. Directors	20
4.1 Initial Board	20
4.2 Number of Directors	20
4.3 Appointment of Directors	21
4.4 Eligibility for appointment as Director	21
4.5 Other offices held by Directors	21
4.6 Period of appointment of Directors	22
4.7 Vacation of office	22
4.8 Director may resign	22
4.9 Removal of a Director	22
5. Managing Directors	23
5.1 Appointment of Managing Director and other Executive Directors	23
5.2 Cessation as Managing Director or Executive Director	23
6. Alternate Directors	23
6.1 Power to appoint Alternate Director	23
6.2 Suspension or termination of appointment of Alternate Director	23
6.3 Notice of appointment of Alternate Director	23
6.4 Role of Alternate Director	23
6.5 Remuneration of Alternate Director	24
6.6 Multiple votes	24
6.7 Termination of appointment	24
7. Remuneration of Directors	24
7.1 Remuneration of Executive and Non-Executive Directors	24
7.2 Remuneration of Directors for extra services	25

7.3	Remuneration for other offices held by a Director	25
7.4	Reimbursement of expenses incurred by Directors	25
8.	Directors' Duties and Interests	26
8.1	Director not disqualified	26
8.2	Disclose of Interests	26
8.3	Contracts in which Director has an interest	26
8.4	Director may hold other office	26
8.5	Exercise of voting power in another company	26
8.6	Directors' duty to disclose material personal interests	27
8.7	Director may give standing notice about a material personal interest	27
8.8	Voting and completion of transactions in which a Director has a material personal interest	27
8.9	Wholly owned subsidiary	28
9.	Management of Business by the Board	28
9.1	Powers of the Board	28
9.2	Administration and management	28
9.3	Decisions requiring Special Resolution of the Board	28
9.4	Directors must keep transactions confidential	28
9.5	Appointment of attorney for Company	29
9.6	Delegation by the Board	29
9.7	Execution of documents	29
9.8	Negotiable instruments	29
10.	Proceedings of the Board	29
10.1	Board circulating resolution without a meeting	29
10.2	Frequency of Board Meetings	29
10.3	Calling Board meetings	30
10.4	Notice of meeting	30
10.5	Conduct of Board meetings	30
10.6	Appointment of Chair for Board meetings	30
10.7	Quorum at Board meetings	31
10.8	Voting by Chair at Board meetings	31
10.9	Voting by Directors at Board meetings	31
10.10	Passing of resolutions at Board meetings	31
10.11	Board deadlock	31
10.12	Committee powers and meetings	31
10.13	Validity of acts of Directors	32
11.	General meetings	32

11.1	Shareholders' circulating resolution without a general meeting	32
11.2	No annual general meetings	32
11.3	Calling a general meeting	33
11.4	Right to attend general meetings	33
11.5	Amount of notice of general meetings	33
11.6	Calculation of period of notice	33
11.7	Notice of general meetings	33
11.8	Content of notice	33
11.9	Validity of resolutions	34
11.10	Board may cancel or postpone a general meeting	34
11.11	Contents of notice postponing or cancelling a general meeting	34
11.12	Number of clear days for postponement of general meeting	34
11.13	Business at postponed general meeting	34
11.14	Proxy or representative at postponed general meeting	34
11.15	Validity of resolutions	35
11.16	Time and place for general meetings	35
11.17	Technology	35
11.18	Quorum for a general meeting	35
11.19	Determination of quorum at general meeting	35
11.20	Absence of quorum at a general meeting	35
11.21	Adjourned meeting (quorum)	36
11.22	Appointment and powers of Chair at general meetings	36
11.23	Absence of Chair at general meeting	36
11.24	Powers of the Chair and conduct of general meetings	36
11.25	Adjournment of general meetings	36
11.26	Resumption of adjourned general meeting	37
11.27	Shareholders' resolutions	37
11.28	Resolution determined by majority	37
11.29	Shareholders decisions limited	37
12.	Members' Voting	37
12.1	Decisions reserved for General Shareholder Majority Resolution	37
12.2	Voting by Chair of general meetings	37
12.3	How voting is carried out	37
12.4	Matters on which a poll may be demanded at a general meeting	38
12.5	Demand for a poll	38
12.6	Conduct of poll	38

12.7	Right to vote at general meetings	38
12.8	Right to vote of joint holder	38
12.9	Right to vote if call unpaid on shares	38
12.10	Objections to right to vote	38
13.	Proxies and Representatives	39
13.1	Appointment of proxies and representatives	39
13.2	Validity of proxy vote	39
14.	Class Meetings	39
14.1	General meeting provisions apply to class meetings	39
14.2	Director entitled to notice of class meetings	40
15.	Minutes of meetings	40
15.1	Minutes	40
15.2	Minutes to be signed by the Chair	40
15.3	Shareholders' access to minutes	40
16.	Secretary	40
16.1	Appointment of Secretary	40
16.2	Terms and conditions of appointment	40
16.3	Suspension or termination of appointment of Secretary	41
16.4	Cessation of appointment	41
17.	Auditor	41
17.1	Appointment of Auditor	41
17.2	Auditor and meetings of Shareholders	41
18.	Share capital	41
18.1	Board to issue shares	41
18.2	Pre-emption for certain existing Shareholders on issue of Shares	41
18.3	Excluded circumstances for pre-emption	41
18.4	Offer of new Equity Securities	42
18.5	Allocation of Additional Equity Securities	43
18.6	New Investors	43
18.7	Variations to this rule	43
18.8	Registered holder to be treated as absolute owner	43
18.9	Joint holders of Shares	43
18.10	Changes to Shares	44
18.11	Varying and cancelling class rights	44
18.12	Board to make calls	44
18.13	Prepayment of calls and interest	44

18.14	Time of call	45
18.15	Shareholders' liability	45
18.16	Non receipt of notice	45
18.17	Interest payable if non-payment of calls	45
18.18	Forfeiture on non-payment of calls	45
18.19	Forfeiture for failure to comply with notice	45
18.20	Notice of forfeiture	46
18.21	Cessation of shareholding and liability	46
18.22	Action to recover called money	46
18.23	Disposal of forfeited share	46
18.24	Cancellation of forfeited share	46
18.25	Evidence of forfeiture	46
18.26	Transfer of forfeited share	46
18.27	First and paramount lien	47
18.28	Company's rights to recover payments	47
18.29	Reimbursement is a debt due	47
18.30	Sale of shares	48
18.31	Transfer on sale under lien	48
18.32	Irregularity or invalidity	48
18.33	Proceeds of sale	48
18.34	Issue of Certificates	48
18.35	Form of Certificate	48
18.36	Share Certificate of joint holders	48
18.37	Conversion of Shares	48
18.38	Variation of rights	49
19.	Preference Shares	49
19.1	Preference shares	49
19.2	Redeemable Preference Shares	49
20.	Transfers and Disposals	49
20.1	Pre-emption for existing Shareholders on transfer of Shares	49
20.2	Permitted Transfers	50
20.3	Restrictions	51
20.4	Forms of instrument of transfer	51
20.5	Execution and delivery of transfer	51
20.6	Registration of transfers	51
20.7	Company to register transfer without charge	52

20.8	Power to refuse to register	52
20.9	Company to retain instrument of transfer	52
20.10	Return of instrument of transfer	52
20.11	Death of sole holder of share	52
20.12	Death of joint holder of share	53
20.13	Liability of estate	53
20.14	Transmission of shares on bankruptcy or mental incapacity	53
21.	Drag rights	53
21.1	Right to give Drag Notice	53
21.2	Contents of Drag Notice	53
21.3	Effect of Drag Notice	54
21.4	Withdrawal of Drag Notice	54
21.5	Dragged Shareholders liability	54
22.	Tag rights	54
22.1	When tag rights apply	54
22.2	Exceptions	55
22.3	Contents of Invitation to Tag	55
22.4	Exercise of a Tag Option	55
22.5	Effect of exercise of Tag Option	55
22.6	Tag Shareholders liability	56
23.	Completion of Equity Security sales	56
23.1	Application of this clause	56
23.2	Consent to transfer	56
23.3	Company agent to effect sale or Disposal	56
23.4	Completion obligations	56
23.5	Company agent to receive consideration	56
23.6	Company must account	56
23.7	No challenge	56
24.	Exit	57
24.1	Exit Event	57
25.	Default	57
25.1	Defaulting Shareholder	57
25.2	Consequences of an Event of Default	58
25.3	Suspension of rights	58
25.4	Period of suspension	58
25.5	Obligations continue to apply	59

25.6	Mandatory sale	59
25.7	Default Notice	59
25.8	Completion of mandatory sale	59
25.9	Payment method for sale price	59
25.10	Company acquisition of Default Sale Security	60
26.	Dividends and capital reserves	60
26.1	Payment of dividend	60
26.2	Determination of dividend particulars	60
26.3	Board's discretion	60
26.4	Interest not payable	61
26.5	Entitlement to receive dividends	61
26.6	Date dividend is payable	61
26.7	Dividends proportional to paid up capital	61
26.8	Deductions from dividends	61
26.9	Unclaimed dividends	61
26.10	Dividend plans	61
26.11	Capitalisation of reserves and profits	62
26.12	Applying a sum for the benefit of Shareholders	62
26.13	Implementing the resolution	62
27.	Company books	62
27.1	Registers	62
27.2	Financial records	63
27.3	Financial statements and reports	63
27.4	Inspection and copying of registers	63
27.5	Inspection of Company books	63
27.6	Audit	63
28.	Service of documents	64
28.1	Document includes notice	64
28.2	Giving a document to Shareholders	64
28.3	Giving a document to a person entitled to shares	64
28.4	Evidence of service of a document on a Shareholder	64
28.5	Giving a document to a Director	64
28.6	Giving a document to the Company	64
28.7	Time of service of a document	65
28.8	Signatures	65
29.	Payments	65

29.1	Form of payments	65
29.2	Payment by cheque	66
29.3	Receipt	66
30.	Proceedings involving Officers	66
30.1	Company may indemnify Officers	66
30.2	Indemnity prohibited in certain circumstances	66
30.3	Company may make an advance	66
30.4	Repayment of advance in certain circumstances	67
30.5	Company may pay insurance premium	67
30.6	Payment of premium prohibited in certain circumstances	67
31.	Confidential Information	67
31.1	Disclosure of Confidential Information	67
31.2	Disclosure by recipient of Confidential Information	67
31.3	Use of Confidential Information	68
31.4	Excluded Information	68
31.5	Prior notification of disclosure	68
31.6	Public statements, announcements or releases	68
31.7	Obligations continue	68
32.	Power of Attorney	68
32.1	Appointment of Attorney	68
32.2	Further Acts	69
32.3	Irrevocable	69
33.	Winding Up	69
33.1	Rights of Shareholders on winding up	69
33.2	Division of assets	70
34.	Relationship between parties	70
35.	Variation	70

SCHEDULES

Schedule 1	_____	73
Schedule 2	_____	75
Schedule 3	_____	77
Schedule 4	_____	78

**Constitution of
Lifetech Balance Pty Ltd**

ACN 628 373 893

A proprietary company limited by shares

(Company)

(adopted on [..]October 2024)

1. Definitions and Interpretation

1.1 Definitions

In this Constitution, any words and expressions defined in the Act and used in this Constitution have the meanings given to them in the Act, unless expressly defined below:

Act means the *Corporations Act 2001* (Cth) and includes any regulations and instruments made under the Act and any consolidations, amendments, re-enactments or replacements of any of them.

Affiliate means:

- (a) a person that:
 - (i) Controls the first-mentioned person;
 - (ii) is Controlled by the first-mentioned person; or
 - (iii) is directly or indirectly under the Control of the first-mentioned person and another person or persons;
- (b) in relation to a body corporate, each of that body's related bodies corporate;
- (c) in respect of a Shareholder which is a fund manager or venture capitalist, any other person who, directly or indirectly, Controls, is Controlled by, or is under common control with the Shareholder, including without limitation, any general partner, managing member, officer or director of such Shareholder or any fund controlled by one or more general partners or managing members of, or shares the same management or advisory company with such Shareholder
- (d) a natural person;
 - (i) their spouse, de factor spouse or child; or
 - (ii) any other person Controlled by the person in (d)(i).

Alternate Director means a person appointed as an alternate director of the Company under clause 6.

Asset Sale means the sale or other disposition of all or substantially all of the business and assets of the Company to an Unrelated Buyer.

ASIC means the Australian Securities and Investment Commission.

ASX	means ASX Limited or Australian Securities Exchange, as appropriate.
Auditor	means a person appointed as an auditor of the Company under clause 17.1.
Board	means all or some of the Directors acting as a board.
Business	means the business carried on by the Company at the relevant time and from time to time.
Business Day	means a day that is not a Saturday, Sunday or public holiday in Victoria, Australia.
Chair	means the person elected under clause 10.6.
Change in Control	means, in relation to a Shareholder, when the person who Controls the Shareholder at the date when they first became a Shareholder subsequently stops having Control.
Competitor	means any individual, entity and/or its Affiliate who carries on, or in any manner or capacity is engaged, directly or indirectly, or otherwise has a concern or interest, in a business or activity that is the same or substantially similar to, or competes with, the Business or any material part of the Business.
Confidential Information	<p>means all information of a person (“Discloser”) which:</p> <ul style="list-style-type: none">(a) is disclosed to or otherwise becomes known by another person (“Disclosee”), whether before or after the date of this Agreement; and(b) is in fact, or can be reasonably regarded as, confidential to the Discloser, <p style="padding-left: 40px;">including, but not limited to, information relating to the Business, technology or other affairs of the Company, technology, processes, products, specifications, inventions, designs, trade secrets, know-how, information of a commercially sensitive nature, business plans, financial, marketing, systems, ideas, concepts, techniques, blueprints, tracings, diagrams, models, functions, capabilities (including computer software, manufacturing processes or other information embodied in drawings or specifications), intellectual property, and any other information which is indicated to be subject to an obligation of confidence.</p>
Constitution	means this constitution of the Company as amended or replaced from time to time in accordance with the Act and this Constitution.
Control	has the meaning given in section 50AA of the Act.
CSF	means crowd-sourced funding within the meaning of the Act.

CSF Offer	means an offer of eligible Equity Securities that is made under the CSF Regime in Part 6D.3A of the Act.
CSF Regime	means the statutory regime for crowd-sourced funding in Pt 6D.3A of the Act regulating CSF Offers.
CSF Shareholder	means a Shareholder that holds one or more eligible Equity Securities in the Company as a result of: <ul style="list-style-type: none">(a) being issued eligible Equity Securities under a CSF Offer; or(b) acquiring eligible Equity Securities that were originally issued under a CSF Offer.
Deemed Liquidation	means where the net proceeds of an Asset Sale are returned or paid to members of the Company, whether by payment of a dividend, a return of capital or share buyback (or any combination of them).
Defaulter	means a Shareholder who has committed an Event of Default or in respect of who an Event of Default occurs.
Director	means, in relation to the Company, a person appointed or elected to the office of director in accordance with this Constitution and, where appropriate, includes an alternate Director.
Dispose	in relation to Shares, to enter into a transaction in relation to Shares (or any interest in Shares), which results in a person other than the legal and beneficial holder of the Shares: <ul style="list-style-type: none">(a) acquiring the Shares;(b) acquiring any equitable interest in the Shares, including an interest in a trust, sale and purchase, option or charge;(c) acquiring any right to receive any dividend or distribution payable in respect of the Shares;(d) acquiring any rights of pre-emption, first refusal control over the disposal of the Shares; or(e) acquiring any rights of control over the voting rights or rights to appoint Directors attaching to the Shares.
Encumbrance	means in relation to any property: <ul style="list-style-type: none">(a) a mortgage, charge, pledge, lien or other security over the property, including a security coming within the usual meaning of the term “encumbrance”;(b) a profit a prendre, easement or restrictive covenant affecting the property;(c) a caveat, garnishee order, writ of execution, right of set-off, assignment of income or monetary claim affecting the property;(d) a lease or licence in respect of the property;(e) a preferential interest, title retention or other estate, interest, claim or arrangement affecting the property;

- (f) a contract of sale or option to purchase or acquire the property; and/or
- (g) an agreement to grant, create, allow or register any of these; whether the Encumbrance is registered or unregistered, statutory, legal or equitable and includes a PPS Security Interest in respect of the property.

ESOP means any employee share option plan or similar employee incentive arrangement adopted by the Board from time to time, whereby Equity Securities may be granted or otherwise provided for the benefit of Directors, employees, consultants or contractors.

ESOP Allocation means 10% of the issued share capital of the Company (on a fully diluted basis), or any other amount as approved by Special Resolution of the Board.

Equity Securities includes any:

- (a) Share(s);
- (b) rights to Share(s);
- (c) options to acquire Share(s);
- (d) any securities with rights of conversion to a Share (including a warrant, a convertible note or other security or financial product or derivative which is convertible into a Share or constrains a right to be issued or transferred a Share),

as issued or granted by the Company from time to time.

Excluded Information means Confidential Information which:

- (a) is in or enters the public domain otherwise than through breach of this Constitution by a Shareholder or any other obligation of confidentiality of any party;
- (b) the Disclosee can prove by contemporaneous written documentation was already known to it at the time of disclosure to it by the Disclosee (unless such knowledge arose from disclosure of information in breach of an obligation of confidentiality); or
- (c) is acquired by or becomes available to the Disclosee from a source provided it was not acquired directly or indirectly from the Discloser and was not made available subject to or in breach of any obligation of confidentiality.

Executive Director means a Director who is an employee of the Company or acts in an executive capacity for the Company.

Exit Event means:

- (a) an Asset Sale;
- (b) a Share Sale;

- (c) an IPO; or
- (d) another transaction which results in a change in Control of the Company or which the Board determines by unanimous resolution to be an Exit Event.

Fair Market Value means the cash price as determined by a Special Resolution of the Board or, if a party doesn't agree with the determination made by the Board, a Valuer.

Founder Director means a Director appointed by a Founder in accordance with clause 4.3(a)(iii).

Founders means:

- (a) Peter Kakris; and
 - (a) Stephanie Kakris,
- and a **Founder** refers to either one of them.

Founder Entity has the meaning given in clause 4.3(a)(iii)

General Shareholders means any Shareholder that is not a CSF Shareholder or any CSF Shareholder who holds more than 0.50% of shares in the Company.

General Shareholder Majority Resolution means a resolution being approved by 75% or more of the votes cast on the resolution by the General Shareholders.

Group means the Company and its subsidiaries which includes Lifetech Balance Solutions Pty Ltd ACN 619 075 231, and **Group Company** means any one of them.

Insolvent means:

- (a) in relation to a person other than an individual:
 - (i) **(insolvent)** a person that is (or states that it is) an insolvent under administration or insolvent (each as defined in the Act);
 - (ii) **(liquidation)** a person that is in liquidation, in provisional liquidation, under administration, wound up or has had a controller appointed to its property;
 - (iii) **(creditors' arrangement)** a person that is subject to any arrangement, assignment, moratorium or composition, protected from creditors under any statute or dissolved, in each case, other than to carry out a reconstruction or amalgamation while solvent on terms approved by the Board;
 - (iv) **(insolvency action taken)** an application or order has been made (and, in the case of an application, it is not stayed, withdrawn or dismissed within 30 days), a resolution passed, a proposal put forward or any other similar action taken, in each case in connection with that

person, which is preparatory to or could result in any of sub-paragraphs (i), (ii) or (iii) above;

- (v) **(statutory demand)** a person that has or is taken under section 459F(1) of the Act to have failed to comply with a statutory demand;
 - (vi) **(presumed insolvency)** a person that is the subject of an event described in section 459C(2)(b) or section 585 of the Act (or it makes a statement from which the Company reasonably deduces it is so subject);
 - (vii) **(unable to pay debts)** a person that is otherwise unable to pay its debts when they fall due; or
 - (viii) **(similar events)** something having a substantially similar effect to any of subparagraphs (i) to (vii) above happens in connection with that person under the law of any jurisdiction; and
- (b) in relation to a person that is an individual:
- (i) **(bankruptcy notice)** the person against whom a bankruptcy notice is issued;
 - (ii) **(receiver appointed)** a receiver or a trustee for creditors or in bankruptcy is appointed to any of the person's property;
 - (iii) **(garnishee notice)** a garnishee notice is given concerning any money that the person is said to be owed;
 - (iv) **(creditors' arrangement)** a person who proposes or enters into an arrangement or composition with, or an assignment for the benefit of, any of the person's creditors;
 - (v) **(creditors' moratorium)** a person who proposes or effects a moratorium involving any of the person's creditors;
 - (vi) **(stops debt payment)** a person who stops or suspends, or threatens to stop or suspend, the payment of all or a class of its debts or the conduct of all or a substantial part of its business;
 - (vii) **(unable to pay debts)** a person who is unable to pay all of the person's debts as they fall due or is presumed to be insolvent under any applicable law;
 - (viii) **(insolvent under administration)** a person who becomes an "insolvent under administration" as defined in section 9 of the Act;
 - (ix) **(similar events)** something having a substantially similar effect to any of subparagraphs (i) to (viii) above happens in connection with that person under the law of any jurisdiction; or

- (x) **(death, imprisonment or incapability)** a person who is imprisoned, dies, suffers any total and permanent disability or becomes incapable of managing his or her own affairs.

Independent Decision Maker means a suitably qualified dispute resolution professional appointed by a representative of the Resolution Institute, unless the General Shareholders unanimously agree to appoint a different person to be the Independent Decision Maker.

Intellectual Property Rights means all present and future intellectual property rights throughout the world of whatever nature (whether or not registered or registrable), including, but not limited to, all technical information, know-how, copyright, trade marks, designs, patents, domain names, business names, logos, drawings, trade secrets, other proprietary rights, or any rights to registration of such rights.

IPO means the initial public offering and admission of any shares of the Company (or any IPO Vehicle) to the official list (where applicable) of ASX, or equivalent admission to trading to or permission to deal on any other stock exchange becoming effective.

IPO Vehicle means any related body corporate of the Company or any special purpose vehicle established for the purpose of an IPO of all or a substantial part of the Company's business.

Managing Director means a person appointed as the managing director of the Company in accordance with clause 5.

Listed Corporation means a corporation that is officially listed on the ASX or another official stock exchange.

Officer means a person who is a current or former Director, Secretary, executive officer of the Company or a related body corporate of the Company or a person who takes part in, or is concerned with, management of the Company or a related body corporate of the Company.

Ordinary Resolution means:

- (a) in the case of Directors, a resolution of the Directors:
 - (i) passed by Directors entitled to vote on the resolution and who alone or between them hold more than 50% of the total voting rights of all Directors of the Company (whether or not present at the Board meeting); or
 - (ii) in writing and signed by all Directors entitled to vote on the resolution;

(“Ordinary Resolution of the Board”); and

- (b) in the case of Shareholders, a resolution of the Shareholders:
 - (i) passed by Shareholders entitled to vote and who alone or between them hold more than 50% of the total voting rights (whether or not present at the Shareholder meeting); or

- (ii) in writing and signed by all Shareholders entitled to vote on the resolution;

(“**Ordinary Resolution of Shareholders**”).

Ordinary Shares	means an ordinary share in the capital of the Company having the rights set out in this Constitution.
PPS Security Interest	means a security interest as defined in the <i>Personal Property Securities Act 2009</i> (Cth).
Preference Shares	means a preference share in the capital of the Company having the rights set out in this Constitution, which at the date of adoption of this Constitution carry the rights set out in Schedule 1.
Purchaser	means a person who is to buy or acquire Equity Securities in accordance with the terms of this Constitution under a sale or Disposal to which clause 21 applies.
Register of Shareholders	means the register listing each person who is a holder or joint holder of a share which the Company maintains under the Act.
Registered Office	means the registered office of the Company.
Respective Proportion	means: <ul style="list-style-type: none"> (a) when used in relation to all Shareholders, the proportions which their respective holdings of Equity Securities bear to all of the issued Equity Securities calculated on the basis that all Equity Securities that are convertible into Ordinary Shares have been converted in full into Ordinary Shares; or (b) when used in relation to less than all the Shareholders, the proportions which their respective holdings of Equity Securities bear to the aggregate holdings of Equity Securities of those Shareholders calculated on the basis that all Equity Securities held by the relevant Shareholders that are convertible into Ordinary Shares have been converted in full into Ordinary Shares.
Secretary	means a person appointed under clause 16.1 as a secretary of the Company and, where appropriate, includes an acting secretary and a person appointed by the Board to perform all or any of the duties of a Secretary of the Company.
Seller	means a person who is to sell or dispose of Equity Securities in accordance with the terms of this Constitution under a sale or Disposal to which clause 21 (“ Completion of Equity Security Sales ”) applies.
Set Fees	means, for a Director, any fees, salary bonuses, benefits and superannuation provided by the Company (whether in the form of cash or any other form as agreed between the Company and the Director) excluding: <ul style="list-style-type: none"> (a) an insurance premium paid by the Company or indemnity as provided under this document; (b) an issue of securities;

(c) an acquisition of securities; or

(d) a payment for loss of office.

This definition does not apply to Executive Directors and Alternate Directors.

Shareholder

means a person entered in the Register of Shareholders as a holder of Shares in the Company. Member has the same meaning as Shareholder.

Share Certificate

means, in relation to a Share, the Share Certificate issued by the Company recording the name of the Shareholder registered as owner of that Share.

Simple Majority

means:

(a) in the case of Directors, Directors that together or individually hold more than 50% of the total voting rights of all Directors entitled to vote and voting on the resolution in accordance with this Constitution (whether or not present at the Board meeting)

(b) in the case of Shareholders, Shareholders that whether individually or together hold more than 50% of the total voting rights of all Shareholders entitled to vote and voting on the resolution in accordance with this Constitution. in the case of General Shareholders, General Shareholders that whether individually or together hold more than 50% of the total voting rights of all General Shareholders entitled to vote and voting on the resolution in accordance with this Constitution.

Special Majority

means:

(a) in the case of Directors, Directors that together or individually hold more than 50% of the total voting rights of all Directors entitled to vote and voting on the resolution in accordance with this Constitution (whether or not present at the Board meeting); and

(b) in the case of Shareholders, Shareholders that whether individually or together hold at least 75% of the total voting rights of all Shareholders entitled to vote and voting on the resolution in accordance with this Constitution; and

(c) in the case of General Shareholders, General Shareholders that whether individually or together hold at least 75% of the total voting rights of all General Shareholders entitled to vote and voting on the resolution in accordance with this Constitution.

Special Resolution

means:

(a) in the case of Directors, a resolution of the Board:

(i) passed by Directors entitled to vote on the resolution and who between them hold at least 75% of the total voting rights of all Directors (whether or not present at the Board meeting); or

(ii) in writing and signed by all Directors entitled to vote on the resolution.

(“Special Resolution of the Board”)

- (b) in the case of Shareholders, a resolution of the Shareholders:
- (i) passed by Shareholders entitled to vote and who between them hold at least 75% of the total voting rights (whether or not present at the Shareholder meeting)
 - (ii) in writing and signed by Shareholders entitled to vote on the resolution;

(“Special Resolution of the Shareholders”); and

- (c) in the case of General Shareholders, a resolution of the General Shareholders:
- (i) passed by the General Shareholders entitled to vote and who between them hold at least 75% of the total voting rights held by the General Shareholders (whether or not present at the Shareholder meeting); or
 - (ii) in writing and signed by the General Shareholders entitled to vote on the resolution;

(“Special Resolution of the General Shareholders”).

Subscription Notice	has the meaning as set out in clause 18.4;
Unrelated Buyer	means an actual or proposed (as the context requires) third party buyer of Equity Securities or assets of the Company who is neither a party to this Constitution nor an Affiliate of any party but does not include an IPO Vehicle.
Valuer	means a professional with expertise, skills and experience in valuing companies and securities, and who is not related to a party and as agreed to between the Parties within 5 Business Days.

1.2 Interpretation

- (a) In this Constitution, unless the context otherwise requires:
- (i) headings are inserted for convenience only and do not affect the interpretation of this Constitution;
 - (ii) the singular includes the plural and vice versa;
 - (iii) a gender includes the other gender;
 - (iv) if a word or phrase is defined, its other grammatical forms have a corresponding meaning;
 - (v) the meaning of general words is not limited by specific examples introduced by “includes”, “including”, “for example”, “such as” or similar expressions;
 - (vi) a reference to a clause or schedule is a reference to a clause of or schedule to this Constitution;
 - (vii) a reference to an agreement, document or instrument, including this Constitution, includes all of its clauses, paragraphs, recitals, parts, schedules and annexures and includes the agreement, document or instrument as amended, varied, novated, supplemented or replaced from time to time;

- (viii) a reference to legislation or to a provision of legislation (including subordinate legislation) is to that legislation as amended, re-enacted or replaced, and includes any subordinate legislation, regulation or statutory instrument issued under it;
 - (ix) a reference to liability includes all costs (including any tax), charges, losses, damages, expenses, penalties and liabilities of any kind, including, in particular, legal costs incurred in defending any proceeding (whether criminal, civil, administrative or judicial) or appearing before any court, tribunal, government authority or other body;
 - (x) a reference to a person includes a natural person, a partnership, a corporation or other corporate body (whether incorporated or unincorporated), a joint venture, a firm, a trust, an association (whether incorporated or not), a government agency or authority, and other entity (whether or not it comprises a separate legal entity);
 - (xi) a reference to a party includes the party's successors, permitted substituted and permitted assigns (and where applicable, the party's legal personal representatives);
 - (xii) a period of time dating from a given day or the day of a given act or event is to be calculated exclusive of that day;
 - (xiii) a reference to "dollars" or "\$" is a reference to the official currency of Australia; and
 - (xiv) a reference to an amount paid on a share includes an amount credited as paid on that share.
- (b) Nothing in this Constitution is to be interpreted against a party (including the Company) solely on the ground that that party had drafted, arranged for the drafting of or put forward this Constitution or a relevant part of it.
 - (c) If the doing of any act, matter or thing under this Constitution is dependent on the consent or approval of a party or is within the discretion of a party, the consent or approval may be given or the discretion may be exercised conditionally or unconditionally or withheld by the party in its absolute discretion, unless expressly provided otherwise.

1.3 Constitution and the Act

- (a) Except as provided in clause 1.3 (b), this Constitution is subject to the Act and where there is any inconsistency between a clause of this Constitution and the Act, the Act prevails to the extent of the inconsistency.
- (b) To the maximum extent permitted by the Act, the provisions of the Act that apply as replaceable rules are expressly displaced and do not apply to the Company.

2. Nature and powers of the Company

2.1 Proprietary company

The Company is a proprietary company limited by shares and accordingly:

- (a) the number of Shareholders of the Company is limited to no more than 50 (counting joint holders of a share in the Company as one person), but not counting any person who is:
 - (i) an employee of the Company or of a Subsidiary of the Company who is a Shareholder;
 - (ii) any person who was an employee of the Company or of a Subsidiary of the Company when that person became a Shareholder;
 - (iii) a CSF Shareholder by reason of:
 - (A) being issued eligible Equity Securities under a CSF Offer; or

- (B) acquiring eligible Equity Securities that were originally issued under a CSF Offer;
or
- (iv) otherwise not required to be counted towards the 50 shareholder limit by reason of the Act; or
- (b) the Company must not engage in anything that would require disclosure to investors under Chapter 6D of the Act other than as authorised by the Act.

2.2 Powers of an individual

The Company has the legal capacity and powers of an individual both in and outside Australia.

2.3 Powers of a body corporate

The Company has all the powers of a body corporate including the power to:

- (c) issue and cancel Shares in the Company;
- (d) issue debentures;
- (e) grant options over unissued Shares in the Company;
- (f) distribute any of the Company's property among the Shareholders in kind or otherwise;
- (g) give security by charging uncalled capital;
- (h) grant a security interest over the Company's property;
- (i) arrange for the Company to be registered or recognised as a body corporate in any place outside this jurisdiction; and
- (j) do any thing that it is authorised to do by any other law (including a law of a foreign country).

2.4 Internal management of the Company

The internal management of the Company will be governed by this Constitution.

3. Subsidiaries

The Company will ensure that it and each Group Company operates with the decisions of the Board and in accordance with this Constitution.

4. Directors

4.1 Initial Board

The initial Board of the Company on the date of this Constitution will comprise of:

- (a) Peter Kakris of 18 Union Street, Preston 3072, Victoria, Australia ;
- (b) Stephanie Kakris of 18 Union Street, Preston 3072, Victoria, Australia.

4.2 Number of Directors

- (a) The Company must have at least 2 Directors at all times (at least one of whom must ordinarily reside in Australia) for so long as it has one or more CSF Shareholders.
- (b) Subject to clause 4.1(a), the maximum number of Directors will be 7 unless determined otherwise by Special Resolution of the Board.

4.3 Appointment of Directors

- (a) Provided that the number of Directors does not at any time exceed the number (if any) fixed under clause 4.2(b):
 - (i) the Board may appoint a person as a Director (whether to fill a casual vacancy or as an additional Director) by Special Resolution of the Board;
 - (ii) the Shareholders may appoint a person as a Director by Ordinary Resolution passed at a general meeting; and
 - (iii) a Founder may appoint one (1) Director to the Board (“**Founder Director**”)
- (b) Any appointment of a Director pursuant to clause 4.3(a);
 - (i) must be made by written notice given by the nominee to the Company: and
 - (ii) will take effect when the Company receives:
 - (A) written notice of the appointment from the nominee; and
 - (B) written consent to act as a director of the Company from the nominated individual.

4.4 Eligibility for appointment as Director

- (a) To be eligible to be elected or appointed as a Director, a person must:
 - (i) be a natural person;
 - (ii) be at least 18 years old;
 - (iii) not be otherwise ineligible or disqualified from holding office under this Constitution or the Act; and
 - (iv) not be a current or former Auditor of the Company or a partner, employee or employer of that Auditor.
 - (v) must possess a recognised tertiary qualification from a university or an equivalent institution of higher education.
- (b) For the purpose of clause 4.4(a)(v) a ‘recognised tertiary qualification’, refers to a degree, diploma, or certificate awarded by:
 - (i) an Australian university or other Australian higher education institution; or
 - (ii) a foreign university or higher education institution that is accredited or otherwise recognised by a relevant government authority in the country in which it operates.
- (c) The Board may, in its discretion, waive the requirements of clause 4.4(a)(v) in exceptional circumstances, provided that such a decision is documented and supported by a majority of the Board.
- (d) A Director is not required to hold any Shares in order to be eligible to be elected or appointed as a Director.
- (e) Despite clause 4.4(a), the Board may resolve by Special Resolution of the Board that a person must hold a specified number of Shares to be so eligible.

4.5 Other offices held by Directors

A Director may hold any other office or position of profit in the Company (other than as Auditor) together with the directorship on the conditions determined by the Board.

4.6 Period of appointment of Directors

Directors do not retire by rotation. A Director continues to hold office until:

- (f) the Director dies;
- (g) the Director vacates the office under clause 4.7; or
- (h) the Director is removed in accordance with this Constitution.

4.7 Vacation of office

A Director vacates office if the Director:

- (i) ceases to be a Director or becomes prohibited from being a Director under the Act;
- (j) ceases to hold the number of Shares required to qualify for office under a Special Resolution passed by Shareholders for the purposes of clause 4.4(c);
- (k) resigns his or her office by written notice to the Company under clause 4.9; or
- (l) is removed from the office of Director by a Special Resolution of the Shareholders under clause 4.9..

4.8 Director may resign

A Director may resign as a Director of the Company by written notice to the Company at the Registered Office, provided that if the resignation of a Director will cause the number of Directors to fall below the minimum number required by this Constitution or by the Act, the Director must not resign or otherwise vacate his or her office voluntarily until a replacement has been appointed.

4.9 Removal of a Director

- (a) A Director automatically loses the right to be a Director if that person:
 - (i) if the members or board loses the right to appoint a director in accordance with clause 4.3, it must ensure that any Director appointed by it is immediately removed;
 - (ii) is not permitted by the Act (or any other act) to be a director;
 - (iii) is no longer eligible to be a director in accordance with clause 4.4;
 - (iv) becomes disqualified from managing a company under Part 2D.6 of the Act or is not given permission to manage a company under the Act or any other act;
 - (v) resigned by notice in writing to the Company;
 - (vi) is convicted of a criminal offence of dishonesty or fraud;
 - (vii) brings the Company into disrepute;
 - (viii) is declared bankrupt; or
 - (ix) has wilfully falsified the Company's accounts.
- (b) If the Board or Shareholder(s) loses the right to appoint a director in accordance with clause 4.3(a), the Board or the Shareholder(s) must ensure that any Director appointed by it is immediately removed.
- (c) The Company may remove a Director from office by Special Resolution of the Shareholders;
- (d) Any Director appointed pursuant to clause 4.3(a) may be removed by the relevant nominee by written notice to the Company and will take effect when the Company receives such notice.

- (e) If the removal of a Director under this clause will cause the number of Directors to fall below the minimum required by this Constitution or the Act, the removal this clause has no effect until a replacement has been appointed.

5. Managing Directors

5.1 Appointment of Managing Director and other Executive Directors

The Board:

- (a) may appoint one or more Directors to the office of Managing Director or to any other executive office for the period and on the terms (including remuneration) as the Board determines;
- (b) may confer on a Managing Director any of the powers that the Board may exercise; and
- (c) subject to the terms of appointment, may revoke or vary:
 - (i) the appointment of the Managing Director or other Executive Director; or
 - (ii) any of the powers conferred on the Managing Director or other Executive Director.

5.2 Cessation as Managing Director or Executive Director

A person ceases to be Managing Director or other Executive Director if he or she ceases to be a Director.

6. Alternate Directors

6.1 Power to appoint Alternate Director

Each Director may at any time appoint any individual to act as an Alternate Director in the appointor's place for a specific period, until the happening of a specific event or if the Director who appointed the Alternate Director is unable to attend a Board meeting or act as Director, subject to clause 4.4 and the Board's written approval (excluding the vote of the appointor).

6.2 Suspension or termination of appointment of Alternate Director

The appointor may vary, suspend or terminate the appointment of his or her Alternate Director at any time by written notice to the Company.

6.3 Notice of appointment of Alternate Director

Notice of each appointment, suspension or termination must be made in writing to the Alternate Director, signed by the appointor and a copy served on the Company.

6.4 Role of Alternate Director

An Alternate Director:

- (a) is not entitled to receive notice of Board meetings unless the appointor has, by written notice to the Company, required the Company to provide the notice to the Alternate Director either generally or in particular circumstances;
- (b) is not entitled to call a Board meeting or a general meeting;
- (c) may attend and vote at a Board meeting only if the appointor is not present at that meeting;
- (d) unless the appointor has, by written notice to the Company, suspended the right either generally or in particular circumstances, may sign a circulating resolution under clause 10.1 if:

- (i) the Alternate Director reasonably believes that the appointor is unavailable to sign the document; or
 - (ii) the appointor is ineligible to sign by reason of the appointor's fiduciary and statutory duties to the Company;
- (e) is entitled to sign a document under clause 9.7, clause 9.8 or section 127 of the Act;
- (f) when acting in the appointor's place at any time, is an officer of the Company and not an agent of the appointor and, in those circumstances, is subject to the duties and has all the powers and rights of a Director (subject to the other provisions of this clause 6.4);
- (g) does not have a conflict of interest, or a material personal interest in a matter that relates to the affairs of the Company, solely by reason of the fact that the appointor has (or vice versa); and
- (h) is not taken into account in determining the number of Directors under clause 4.1.

6.5 Remuneration of Alternate Director

An Alternate Director's only rights (if any) as to remuneration for ordinary services as a Director are against the appointor and not the Company.

6.6 Multiple votes

A Director or any other individual may act as Alternate Director to represent more than one Director, and have as many votes accordingly, but for the purpose of forming a quorum counts as only one Director.

6.7 Termination of appointment

The appointment of an Alternate Director is terminated by any of the following events:

- (a) if the Alternate Director gives written notice to the Company that he or she resigns the appointment;
- (b) if the appointment of the Alternate Director is terminated by the appointor under clause 6.3;
- (c) if the appointment is to act as Alternate Director for one or more Directors and those Directors have vacated office as Directors; or
- (d) on the happening of any event which, if the Alternate Director were a Director, would cause the Alternate Director to vacate the office of Director.

7. Remuneration of Directors

7.1 Remuneration of Executive and Non-Executive Directors

- (a) Directors are not entitled to receive from the Company any fee, remuneration or Set Fee in connection with their role as Director unless approved otherwise by:
 - (i) the Board in accordance with clause 7.1(b); or
 - (ii) Special Resolution of the General Shareholders.
- (b) The Board may set the remuneration of each Executive Director or Alternate Director, unless the Company is a subsidiary of a Listed Corporation (and if it is a Listed Corporation, it must not pay any Director remuneration that is calculated as a commission on, or percentage of, the Company's operating revenue).
- (c) The Directors (other than the Executive Directors or Alternate Directors) are entitled to be paid by the Company Set Fees provided:

- (i) It is provided in the manner the Board decides; and
- (ii) is allocated among them:
 - (A) on an equal basis; or
 - (B) as otherwise decided by the Board.

Remuneration under this clause 7 may be provided in any manner that the Board decides, including by a fixed fee, by percentage of profits, by way of non-cash benefits or by contributions to a superannuation fund.

7.2 Remuneration of Directors for extra services

- (a) If the Board or the Shareholders request a Director to perform services in addition to those required by the Act and that Director's job description as agreed between the Company and that Director at the start of that Director's engagement, the Board may determine that the Company remunerates the Director for those services provided such additional remuneration does not include a commission on, or percentage of, profits or operating revenue or turnover.
- (b) Remuneration under this clause 7.2 may be provided in any manner that the Board decides, including by a fixed fee, by way of non-cash benefits or by contributions to a superannuation fund.
- (c) The Board may determine that the Company remunerates the Director as contemplated by this clause 7.2 in addition to or substitution for the remuneration paid or payable under clauses 7.2 or 7.3.

7.3 Remuneration for other offices held by a Director

- (a) If a Director holds any other office or position of profit in the Company (other than Auditor) together with the directorship, the Board may determine the remuneration for those other offices held by that Director.
- (b) Remuneration under this clause 7.3 may be provided in any manner that the Board decides, including by a fixed fee, by percentage of profits, by way of non-cash benefits or by contributions to a superannuation fund.
- (c) The Board may determine that the Company remunerate the Director as contemplated by this clause 7.3 in addition to or substitution for the remuneration paid or payable under clauses 7 or 7.2.

7.4 Reimbursement of expenses incurred by Directors

In addition to the remuneration paid or payable under clauses 7, 7.2 or 7.3, a Director is entitled to reimbursement of a Director's traveling and other expenses that the Director properly incurs:

- (a) in attending any Board meetings or any meetings of a committee of Directors;
- (b) in attending any general meetings of the Company;
- (c) in connection with the Company's Business or affairs; and
- (d) in the case of a Managing Director, in connection with carrying out or managing the Company's Business or affairs.

8. Directors' Duties and Interests

8.1 Director not disqualified

- (a) A Director or a body or entity in which a Director has a direct or indirect interest is not, by reason only of the Director's office, disqualified from:
- (i) entering into any agreement or arrangement with the Company;
 - (ii) holding any office or place of profit (other than Auditor) in the Company; or
 - (iii) acting in a professional capacity (other than as Auditor) for the Company.
- (b) A Director or a body or entity in which a Director has a direct or indirect interest is not liable to account to the Company for any remuneration, profits or benefits received under any agreement or arrangement with the Company or from holding an office or place of profit in or acting in a professional capacity with the Company by reason only of the Director's office.

8.2 Disclose of Interests

A Director must comply with the law in respect of disclosure of conflicts of interest and the Act.

8.3 Contracts in which Director has an interest

The fact that a Director holds office as a director and has fiduciary obligations arising out of that office:

- (a) does not on its own void or render voidable a contract made by the Director with the Company;
- (b) does not on its own void or render voidable a contract or arrangement entered into by or on behalf of the Company and in which the Director may have an interest; and
- (c) does not on its own require the Director to account to the Company for any profit realised by or under any contract or arrangement entered into by or on behalf of the Company and in which the Director may have an interest.

8.4 Director may hold other office

- (a) A Director is not, by reason only of the Director's office, disqualified from being or becoming a director or other officer of, or otherwise being interested in:
- (i) any related body corporate of the Company; or
 - (ii) any other body corporate promoted by the Company or in which the Company may be interested as a shareholder or otherwise.
- (b) A Director is not accountable to the Company for any remuneration or other benefits received by the Director from having an interest in a body corporate under clause 8.4 by reason only of the Director's office.

8.5 Exercise of voting power in another company

Any Director:

- (a) may exercise the voting power conferred by any shares or other interest held by the Company in another company in respect of a resolution appointing or removing him or herself or any Director as a director or other officer of the other company;
- (b) may vote at a Board meeting in favour of a resolution that the Company exercises its voting power conferred by the shares or other interest held by the Company in the other company to appoint that Director as a director or other officer of the other company;

- (c) may be appointed as representative of the Company and may vote at a general meeting of the other company in favour of a resolution appointing that Director as a director or other officer of the other company; and
- (d) if also a director of the other company, may vote as a director of the other company in whatever manner he or she sees fit, including voting in favour of a resolution appointing the Director to any other office in the other company and a resolution appointing any other Directors as directors or other officers of the other company.

8.6 Directors' duty to disclose material personal interests

- (a) A Director who has a material personal interest in a matter that relates to the affairs of the Company must give the other Directors notice of the interest unless an exception in section 191(2) of the Act applies.
- (b) A notice required by this clause must be given at a Board meeting as soon as practicable after the Director becomes aware of his or her interest in the matter and must include details of:
 - (i) the nature and extent of the interest; and
 - (ii) the relation of the interest to the affairs of the Company.

8.7 Director may give standing notice about a material personal interest

- (a) A Director required to give notice under clause 8.6 may give standing notice of the nature and extent of the interest in the matter.
- (b) The notice may be given at any time and whether or not the matter relates to the affairs of the Company at the time the notice is given.
- (c) A notice may be given:
 - (i) at a Board meeting either orally or in writing; or
 - (ii) to the other Directors individually in writing.
- (d) If the standing notice is given to the other Directors individually in writing:
 - (i) the notice is effective when it has been given to every Director; and
 - (ii) the notice must be tabled at the next Board meeting after it is given.
- (e) The Director must ensure that the nature and extent of the interest is recorded in the minutes of the meeting at which the standing notice is given or tabled.
- (f) The standing notice ceases to have effect:
 - (i) if a person who was not a Director at the time when the standing notice was given is appointed as a Director (but commences to have effect again if it is given (by someone) to the person); and
 - (ii) in relation to a particular interest if the nature or extent of the interest materially increases above that disclosed in the standing notice.

8.8 Voting and completion of transactions in which a Director has a material personal interest

If a Director discloses the nature and extent of an interest under clause 8.6 or 8.7 and the Act, or the interest is one that does not need to be disclosed under clause 8.6:

- (a) the Director may vote on matters that relate to the interest;
- (b) any transactions that relate to the interest may proceed; and
- (c) if the disclosure is made before the transaction is entered into:

- (i) the Director may retain any benefits under the transaction; and
- (ii) the Company must not avoid the contract merely because of the existence of the interest.

8.9 Wholly owned subsidiary

If the Company is a wholly owned subsidiary, a Director may act in the best interests of the holding company if:

- (a) the Director acts in good faith in the best interests of the holding company; and
- (b) the Company is not insolvent at the time the Director acts and the Company does not become insolvent because of the Director's act.

9. Management of Business by the Board

9.1 Powers of the Board

- (a) The Board may exercise all of the powers of the Company to the fullest extent allowed under any applicable laws.
- (b) Without limiting the generality of clause 9.1(a), and in accordance with the items in Schedule 2, the Board may exercise all the powers of the Company to:
 - (i) borrow money;
 - (ii) charge any property or business of the Company or all or any of its uncalled capital; and
 - (iii) issue debentures or give any other security for a debt, liability or obligations of the Company or of any other person.

9.2 Administration and management

Subject to clause 9.3, and except as otherwise specified in this Constitution or the Act, all decisions relating to the day-to-day administration and management of the Company will be made by Ordinary Resolution of the Board.

9.3 Decisions requiring Special Resolution of the Board

- (a) The decisions listed in Schedule 2 relating to the administration and management of the Company require a Special Resolution of the Board.
- (b) The Board may amend any of the limits or amounts in any matter set out in Schedule 2 by unanimous vote.

9.4 Directors must keep transactions confidential

Every Director and other agent or officer of the Company must:

- (a) keep all aspects of all transactions of the Company confidential, except:
 - (i) to the extent necessary to enable the person to perform his or her duties to the Company;
 - (ii) as required by law; or
 - (iii) when requested by the Board to disclose information to the Auditor or a general meeting; and
- (b) if requested by the Board, sign and make a declaration that he or she will not disclose or publish any aspect of any transaction of the Company.

9.5 Appointment of attorney for Company

The Board may, by power of attorney, appoint any company, firm, person or body of persons to be the attorney or representative of the Company for:

- (a) any period; and
- (b) for the purposes and with the powers, authorities and discretions vested in or exercisable by the Board under this Constitution.

9.6 Delegation by the Board

- (a) The Board may delegate any of its powers to:
 - (i) a committee of Directors;
 - (ii) a Director;
 - (iii) an employee of the Company; or
 - (iv) any other person.
- (b) The delegate must exercise the powers delegated to it in accordance with any directions of the Board.
- (c) The effect of the delegate so exercising a power is the same as if the Board exercised it.
- (d) The Board may at any time revoke or vary any delegation to a person or committee.

9.7 Execution of documents

Without limiting the way in which documents may be signed by the Company pursuant to the Act, the Company may execute a document without using a common seal and the document will be taken to be duly executed by the Company if it is signed by a Director and countersigned by another Director, a Secretary or another person appointed by the Board to countersign that document or a class of documents in which that document is included.

9.8 Negotiable instruments

- (a) Any two Directors may sign, draw, accept, endorse or otherwise execute a negotiable instrument.
- (b) The Board may determine that a negotiable instrument may be signed, drawn, accepted, endorsed or otherwise executed in a different way.

10. Proceedings of the Board

10.1 Board circulating resolution without a meeting

- (a) The Board may pass a valid resolution without a Board meeting being held if those Directors who alone or together comprise a Special Majority sign a document containing a statement that they are in favour of the resolution set out in the document.
- (b) Separate copies of a document may be used for signing by Directors if the wording of the resolution and statement is identical in each copy.
- (c) The resolution is passed when the last Director comprising the Special Majority signs.

10.2 Frequency of Board Meetings

Unless otherwise resolved by Ordinary Resolution of the Board, a Board meeting must be held:

- (a) quarterly; or
- (b) more frequently if and as requested by any 2 Directors.

10.3 Calling Board meetings

A Director may at any time, and the Secretary on the request of a Director must, call a Board meeting.

10.4 Notice of meeting

Reasonable notice of every Board meeting must be given individually to each Director in writing or orally (but in any event, no less than 2 Business Days' written notice before the Board Meeting), but failure to give or receive reasonable notice of that meeting will not invalidate anything done or any resolution passed at the meeting provided the failure occurred by accident or inadvertent error or the Director who failed to receive notice attended the meeting or waived notice of the meeting either before or after the meeting.

Notice shall be deemed to have been received upon confirmation of acceptance through electronic means.

10.5 Conduct of Board meetings

- (a) A Board meeting may be held:
 - (i) in person;
 - (ii) by telephone;
 - (iii) by audio-visual linkup; or
 - (iv) by any other means of communication agreed to by all Directors as they see fit so long as they can each hear and be heard.
- (b) A Board meeting conducted by telephone, audio-visual linkup or other technology will be deemed to be held at the place agreed on by the Directors attending that meeting provided at least one of the Directors present at the meeting was at that place for the duration of the meeting.
- (c) Subject to the Act, and provided a majority of the Directors agree, a Board meeting may be held outside Australia.
- (d) An original document, or a photocopy, facsimile or electronic copy of that document, which is in the possession of, or has been seen by, all Directors attending the Board meeting before, or at the time of, that meeting, is deemed to be a document tabled at that meeting.
- (e) Subject to this Constitution, the Directors may adjourn and otherwise regulate Board meetings as they think fit.

10.6 Appointment of Chair for Board meetings

- (a) The Board must elect a Director to act as Chair of the Board.
- (b) The Board may determine the period for which the Chair is to hold office.
- (c) The Directors present at a Board meeting may elect one of the Directors present to chair that meeting, or part of it, if:
 - (i) a Director has not already been elected to chair the meeting; or
 - (ii) the previously elected Chair is not available or declines to act as Chair for the
 - (iii) meeting or part of the meeting.

10.7 Quorum at Board meetings

- (a) Unless the Board determines otherwise, the quorum for a Board meeting is two (2 Directors, one of whom must be a Founder Director and the quorum must be present at all times during the meeting.
- (b) Subject to clause 6.6, in determining whether a quorum is present at a Board meeting, an Alternate Director is to be counted.
- (c) If a quorum is not present within 45 minutes from the time it was scheduled to start, unless the Board determines otherwise:
 - (i) the meeting will be adjourned for 2 Business Days from the date that the original Board meeting was scheduled to start; and
 - (ii) the time and place of the Board meeting will remain the same.

10.8 Voting by Chair at Board meetings

In case of an equality of votes on a resolution at a Board meeting, the Chair of that meeting does not have a casting vote on that resolution in addition to any vote the Chair of that meeting has in his or her capacity as a Director in respect of that resolution.

10.9 Voting by Directors at Board meetings

- (a) Each Director is entitled to one vote.
- (b) A Director appointed pursuant to clause 4.3(a) may take into account the interests of that Director's nominator and act on the wishes of that nominator in performing any of the Director's duties or exercising any power, right or discretion as a Director in relation to the Company, except in any particular case where no honest and reasonable director could have formed the view that in doing so the Director was complying with his fiduciary duties including the duty to act in good faith and in the best interests of the Company as a whole.

10.10 Passing of resolutions at Board meetings

A resolution of the Board will be passed if the required majority of votes cast on the resolution (excluding votes of Directors that the Act or this Constitution does not permit to vote on a resolution) are in favour of the resolution.

10.11 Board deadlock

- (a) A Board deadlock arises if an equal number of votes are cast for and against an Ordinary Resolution of the Board and all of the following apply:
 - (i) the resolution concerns a fundamental matter about the operation of the Business or the Company;
 - (ii) the failure to agree may materially adversely affect the successful operation of the Business; and
 - (iii) the Board cannot resolve the disagreement within 30 days of it first arising.
- (b) If a Board deadlock arises, any Director may require that the resolution be put to an Independent Decision Maker for resolution and the Directors must adopt the resolution of the Independent Decision Maker.

10.12 Committee powers and meetings

- (a) Any committee of Directors may exercise the powers delegated to it in accordance with any directions that may from time to time be imposed on it by the Board.

- (b) The meetings and proceedings of any committee consisting of two or more Directors will be governed by the provisions of this Constitution regulating the meetings and proceedings of the Directors so far as they are applicable except to the extent they are superseded by any direction made by the Board under this paragraph.

10.13 Validity of acts of Directors

If it is discovered that:

- (a) there was a defect in the appointment of a person as a Director or Shareholder of the Board or committee of Directors; or
- (b) a person appointed to one of those positions or acting as a Director was disqualified or had vacated office or was otherwise not entitled to vote or act;

all acts of the Director, the Board or the committee of Directors (as the case may be) before the discovery was made are as valid as if the person had been duly appointed and was not disqualified and was entitled to vote or act.

11. General meetings

11.1 Shareholders' circulating resolution without a general meeting

- (a) This clause applies to all resolutions of Shareholders that are required or permitted to be passed by a general meeting, other than a resolution to remove an Auditor.
- (b) The Shareholders may pass a resolution without a general meeting being held if a Special Majority of the Shareholders entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document.
- (c) Separate copies of documents may be used for signing by Shareholders if the wording of the resolution and statement is identical in each copy.
- (d) The resolution made under clause 11.1(b) is passed when the resolution is signed by the last Shareholder comprising the Special Majority signs the document.
- (e) When the Shareholders are asked to consider a resolution under this clause, the Company satisfies any requirement of the Act:
 - (i) to give Shareholders information or a document relating to the resolution, by giving Shareholders that information or document with the document to be signed;
 - (ii) to lodge with ASIC a copy of the notice of meeting to consider the resolution, by lodging a copy of the document to be signed by Shareholders; and
 - (iii) to lodge a copy of a document that accompanies a notice of meeting to consider the resolution, by lodging a copy of the information or documents referred to in clause 7.1(e)(i).

11.2 No annual general meetings

Except as required under the CSF Regime, while the Company is a proprietary company limited by shares:

- (a) the Act does not require the Company to hold an annual general meeting;
- (b) no meeting of Shareholders called or held is to be regarded as an annual general meeting under the Act, even if a meeting of Shareholders is described as an annual general meeting; and
- (c) if a meeting of Shareholders is described as an annual general meeting:
 - (i) it has no effect on the validity of the meeting of Shareholders; and

- (ii) it neither attracts nor creates any additional duties or rights as to the business to be conducted at the meeting or the conduct of proceedings at the meeting.

11.3 Calling a general meeting

- (a) A Director, or the Directors or the Board may, by written notice, call a general meeting at a time and place as the Director, or the Directors or the Board resolve.
- (b) Shareholders may requisition the holding of a general meeting only in accordance with the Act and the Board must call a general meeting within 21 days after receiving that requisition.
- (c) Shareholders may call and arrange to hold a general meeting only in accordance with the Act.

11.4 Right to attend general meetings

- (a) Each Shareholder and any Auditor of the Company is entitled to attend a general meeting.
- (b) Each Director is entitled to attend and speak at a general meeting.
- (c) The Auditor is entitled to speak on any part of the business of the general meeting that concerns the Auditor in their capacity as Auditor.
- (d) A Shareholder's proxy or representative may attend a general meeting only as provided by this Constitution and the Act.

11.5 Amount of notice of general meetings

- (a) Subject to clause 11.5(b), at least 21 days' notice must be given of a general meeting.
- (b) Except if a general meeting is called for the purpose of removing an Auditor, a general meeting may be held on shorter notice than 21 days if Shareholders with at least 90% of the votes that may be passed at the meeting so agree before the meeting.

11.6 Calculation of period of notice

In computing the period of notice under clause 11.5, the day on which the notice is given or taken to be given is to be disregarded.

11.7 Notice of general meetings

Written notice of a general meeting must be given individually to each person entitled to receive notice under the Act, including:

- (a) each Shareholder entitled to vote at the meeting;
- (b) each Director; and
- (c) the Auditor (if any) of the Company.

11.8 Content of notice

A notice calling a general meeting must comply with the Act and must:

- (a) set out the place, date and time for the general meeting (and if the general meeting is to be held in two or more places, the technology that will be used to facilitate the general meeting);
- (b) state the general nature of the general meeting's business;
- (c) if a special resolution is to be proposed at the general meeting, set out an intention to propose a special resolution and state the resolution; and
- (d) if a Shareholder is entitled to appoint a proxy, contain a statement setting out the following information:

- (i) that the Shareholder has a right to appoint a proxy and that the proxy does not need to be a Shareholder of the Company; and
- (ii) that a Shareholder who is entitled to cast two or more votes may appoint two or more proxies and may specify the proportional number of votes each proxy is appointed to exercise.

11.9 Validity of resolutions

The non-receipt of notice of a general meeting by, or the accidental omission to give notice of a general meeting to, a person entitled to receive notice does not invalidate any resolution passed at the general meeting.

11.10 Board may cancel or postpone a general meeting

- (a) The Board may cancel or postpone a general meeting by giving notice not less than three Business Days before the time at which the meeting was to be held to each person entitled to be given notice of a general meeting.
- (b) Clause 11.10(a) does not apply to general meetings called by court order or in accordance with the Act:
 - (i) by the Board on the request of Shareholders, unless the Shareholders who requested the meeting consent to the postponement or cancellation; or
 - (ii) by Shareholders, unless the Shareholders who called the meeting consent to the postponement or cancellation.

11.11 Contents of notice postponing or cancelling a general meeting

A notice of postponement or cancellation of a general meeting must specify:

- (a) the reasons for the postponement or cancellation; and
- (b) if the general meeting is postponed:
 - (i) the postponed date and time for the holding of the general meeting;
 - (ii) a place for the holding of the general meeting which may be either the same as or different from the place specified in the notice calling the general meeting; and
 - (iii) if the general meeting is to be held in two or more places, the technology that will be used to facilitate the holding of the general meeting in that manner.

11.12 Number of clear days for postponement of general meeting

The number of clear days from the giving of a notice postponing the holding of a general meeting to the date specified in that notice for the holding of the postponed general meeting must not be less than the number of clear days' notice of the general meeting required to be given by this Constitution or the Act.

11.13 Business at postponed general meeting

The only business that may be transacted at a general meeting the holding of which is postponed or cancelled is the business specified in the original notice calling the general meeting.

11.14 Proxy or representative at postponed general meeting

Where:

- (a) an instrument or power of appointment authorises a proxy or representative to attend and vote at a general meeting to be held on a specified date or at a general meeting or general meetings to be held on or before a specified date; and

- (b) the date for holding the general meeting is postponed to a date later than the date specified in the instrument of proxy or appointment of representative, then that later date is substituted for and applies to the exclusion of the date specified in the instrument of proxy or appointment of representative unless the Shareholder appointing the proxy or representative gives notice to the Company to the contrary not less than 48 hours before the time to which the holding of the general meeting has been postponed.

11.15 Validity of resolutions

The non-receipt of notice of cancellation or postponement of a general meeting by, or the accidental omission to give notice of cancellation or postponement of a general meeting to, a person entitled to receive notice does not invalidate the cancellation or postponement of a meeting or any resolution passed at the postponed general meeting.

11.16 Time and place for general meetings

A general meeting must be held at a reasonable time and place.

11.17 Technology

A general meeting may be held at two or more venues using any technology that gives the Shareholders as a whole a reasonable opportunity to participate.

A general meeting may be held virtually, by telephone or similar communication equipment, provided that all members can hear each other at all times during the meeting. The location of the meeting shall be as agreed by the Board.

11.18 Quorum for a general meeting

Except in the case where the Company has only one (1) Shareholder, the quorum for a meeting of Shareholders is two (2) voting Shareholders, provided that while the Founder (or its Affiliate) holds holders in the Company, the quorum must include the Founder.

11.19 Determination of quorum at general meeting

In determining whether a quorum is present at a general meeting:

- (a) representatives and persons attending as proxies (in the case of an individual attending as proxy, that individual and in the case of a body corporate attending as proxy, that body corporate's representative) are to be counted;
- (b) if a Shareholder has appointed more than one proxy or representative, only one of them is to be counted;
- (c) if an individual is attending both as a Shareholder and as a proxy or representative, that person is to be counted only once; and
- (d) if an individual is attending as a proxy or representative for more than one Shareholder, that person is to be counted only once.

11.20 Absence of quorum at a general meeting

- (a) If no quorum is present within 30 minutes after the time for the general meeting set out in the notice of general meeting, the general meeting:
 - (i) if called in accordance with the Act by a Director at the request of Shareholders or by Shareholders, is dissolved; and
 - (ii) in any other case, is to be adjourned to a date, time and place as specified by the Board.

- (b) If the Board does not specify one or more of the requirements in clause 11.20(a)(ii), the general meeting is adjourned to:
 - (i) if the date is not specified, the same day of the following week;
 - (ii) if the time is not specified, the same time; and
 - (iii) if the place is not specified, the same place.

11.21 Adjourned meeting (quorum)

If no quorum is present at the general meeting adjourned under clause 11.20 within 30 minutes after the time for the general meeting, the Board may, in its absolute discretion, declare the meeting dissolved or deem that those Shareholders present in person form a quorum and may transact the business for which the meeting was called.

11.22 Appointment and powers of Chair at general meetings

The Chair of the Board will be entitled to take the chair at general meetings.

11.23 Absence of Chair at general meeting

- (a) If there is no Chair, or if the Chair is unable to chair or declines to act at a general meeting, the Board may at any time prior to the commencement of that general meeting elect a Director to take the chair at that general meeting.
- (b) If a general meeting is held and the Chair, or the person elected under clause 11.23(a), is not available within 30 minutes after the time appointed for the holding of the meeting or is unable to chair or declines to act, the following may take the chair of the meeting (in order of precedence):
 - (i) the deputy chair (if any);
 - (ii) a Director chosen by a majority of the Directors present;
 - (iii) the only Director present; or
 - (iv) a Shareholder chosen by a majority of the Shareholders present in person or by proxy or representative who are entitled to vote at the meeting.
- (c) If an acting chair becomes unable to chair or declines to act during the general meeting, the above mentioned persons may take the chair, in the same order of precedence, until the time (if any) as the previous acting chair becomes willing and able to take the chair at that meeting.
- (d) Any person taking the chair of the general meeting under this clause 11.23 will have all the powers and responsibilities of the Chair in respect of the general meeting as are set out in this Constitution.

11.24 Powers of the Chair and conduct of general meetings

- (a) The Chair is granted the power and is responsible for the general conduct of general meetings and for the procedures to be adopted at general meetings.
- (b) Any decision of the Chair is final.
- (c) The Chair may delegate any power conferred by this paragraph to any person.

11.25 Adjournment of general meetings

- (a) The Chair may, during the general meeting, adjourn the meeting or any business, motion, resolution or discussion being considered or remaining to be considered by the meeting

either to a later time at the same meeting or to an adjourned meeting at any time and any place.

- (b) The Chair must adjourn a general meeting if the Shareholders present in person or by proxy or representative with a Simple Majority of votes at the meeting agree or direct that the Chair must do so.
- (c) If any general meeting is adjourned for one month or more, a new notice of the adjournment must be given to the Shareholders in the same manner as notice was or ought to have been given of the original meeting.

11.26 Resumption of adjourned general meeting

- (a) Only unfinished business is to be transacted at a meeting resumed after an adjournment under clause 11.25;
- (b) The resumed meeting may only be adjourned by the Chair.

11.27 Shareholders' resolutions

The Shareholders may propose a resolution to be moved at a general meeting only in accordance with Division 4 of Part 2G.2 of the Act.

11.28 Resolution determined by majority

At a general meeting, all resolutions submitted to a general meeting will be decided by a Simple Majority of votes except where a greater majority is required by this Constitution or the Act.

11.29 Shareholders decisions limited

Unless this Constitution or the Act provides otherwise, all decisions of the Company are exercisable by the Board. Shareholders may make decisions and pass resolutions only as set out in this Constitution and the Act.

12. Members' Voting

12.1 Decisions reserved for General Shareholder Majority Resolution

- (a) The decisions listed in Schedule 3 of the Company require a Special Resolution of the General Shareholders; and
- (b) The decisions listed in Schedule 3 of the Company require a Special Resolution of the Shareholders.

12.2 Voting by Chair of general meetings

In case of an equality of votes on a resolution at a general meeting, the Chair does not have a second or casting vote on that resolution in addition to any vote the Chair has in his or her other capacity.

12.3 How voting is carried out

- (a) A resolution put to the vote at a general meeting must be decided on a show of hands unless a poll is demanded before, on, or immediately after, the declaration of the result of the vote on a show of hands.
- (b) Unless a poll is demanded in accordance with this Constitution, on a show of hands, either a declaration by the Chair that a resolution has been carried, carried by a particular majority or not carried or an entry to that effect in the minutes signed by the Chair is conclusive evidence of the result. Each Shareholder has one vote for each fully paid and fully vested share they hold, in accordance with clause 12.7(b).

- (c) Neither the Chair nor the minutes need to state the number or proportion of the votes recorded in favour or against a resolution.

12.4 Matters on which a poll may be demanded at a general meeting

A poll may be demanded on any resolution other than resolutions concerning:

- (a) the election of the Chair; or
- (b) the adjournment of the general meeting.

12.5 Demand for a poll

- (a) Subject to clause 12.4, a poll may be demanded by:
 - (i) the Chair;
 - (ii) at least two Shareholders present in person or by proxy or by representative; or
 - (iii) any one or more Shareholders holding shares conferring not less than 5% of the total voting rights of all Shareholders having the right to vote on the resolution.
- (b) Any demand for a poll may be withdrawn.

12.6 Conduct of poll

The Chair may decide in each case the manner in which a poll is taken and the result of the poll is the meeting's resolution of the motion on which the poll was demanded.

12.7 Right to vote at general meetings

Subject to any rights or restrictions attached to any class of shares and subject to clause 12.8, at a general meeting:

- (a) on a show of hands, each Shareholder has one vote; and
- (b) on a poll, each Shareholder has one vote for each fully paid and fully vested share they hold and a fraction of a vote (equivalent to the proportion which the amount paid (not credited) is of the total amounts paid and payable (excluding amounts credited) for that share, ignoring any amounts paid in advance of a call) for each partly paid share they hold.

12.8 Right to vote of joint holder

If a share is held jointly, and more than one Shareholder votes at a general meeting (either personally or by duly authorised proxy or representative), only the vote of the Shareholder whose name appears first in the Register of Shareholders counts.

12.9 Right to vote if call unpaid on shares

A Shareholder is not entitled to vote on a show of hands or on a poll at any general meeting in respect of shares held by the Shareholder for which calls or other moneys are due and payable to the Company at the time of the general meeting.

12.10 Objections to right to vote

A challenge to a right to vote at a general meeting:

- (a) may only be made at the general meeting; and
- (b) must be determined by the Chair whose decision is final.

13. Proxies and Representatives

13.1 Appointment of proxies and representatives

- (a) A Shareholder who is entitled to attend and cast a vote at a general meeting may appoint a person as that Shareholder's proxy or, if the Shareholder is a body corporate, a representative to attend and cast a vote at that meeting.
- (b) If a proxy appointed to attend and cast a vote at a general meeting under clause 13.1(a) is a body corporate, the proxy may appoint a representative to attend and cast a vote at that meeting.
- (c) The appointment may specify the proportion or number of votes that the proxy may exercise.
- (d) If a Shareholder is entitled to cast two or more votes at a general meeting, that Shareholder may appoint two proxies. If the Shareholder appoints two proxies and the appointment does not specify the proportion or number of the Shareholder's votes that each proxy may exercise, each proxy may exercise half of the votes. Any fractions of votes will be disregarded.
- (e) Neither the proxy nor the representative need be a Shareholder.
- (f) Any proxy or representative appointed under this clause must be appointed in accordance with, and will have the rights set out in, this Constitution and the Act.
- (g) An appointment of proxy or representative received at an electronic address will be taken to be signed by the Shareholder or proxy as applicable if the appointment has been authenticated in accordance with the Act.

13.2 Validity of proxy vote

- (a) Unless the Company has received written notice of the matter before the start or resumption of the meeting at which a proxy votes, a vote cast by the proxy will be valid even if, before the proxy votes:
 - (i) the appointing Shareholder dies; or
 - (ii) the Shareholder is mentally incapacitated; or
 - (iii) the Shareholder revokes the proxy's appointment; or
 - (iv) the Shareholder revokes the authority under which the proxy was appointed by a third party; or
 - (v) the Shareholder transfers the share in respect of which the proxy was given.
- (b) If the appointing Shareholder attends the meeting for which a proxy has been appointed by that Shareholder, the proxy's appointment is not revoked unless the appointing Shareholder actually votes on any resolution for which the proxy is proposed to be used.

14. Class Meetings

14.1 General meeting provisions apply to class meetings

The provisions of this Constitution relating to general meetings apply so far as they are capable of application and with any necessary changes to every separate meeting of the holders of a class of shares except that:

- (a) a quorum is constituted by the holders of a Simple Majority of the issued shares of the class;
- (b) any holder of shares of the class, present in person or by proxy or by representative, may demand a poll; and

- (c) the Auditor is not entitled to notice of the meeting or to attend or speak at the meeting.

14.2 Director entitled to notice of class meetings

A Director is entitled to:

- (a) receive notice of separate meetings of the holders of any class of shares in the capital of the Company;
- (b) attend all those meetings; and
- (c) speak at those meetings.

15. Minutes of meetings

15.1 Minutes

The Directors must cause to be entered in the minute books of the Company within one month of the relevant meeting, minutes containing details of:

- (a) the names of the Directors present at each Board meeting and of any committee of Directors;
- (b) all declarations made or notices given by any Director (either generally or specifically) of its interest in any contract or proposed contract or of its holding of any office or property where any conflict of duty or interest may arise; and
- (c) all resolutions and proceedings of general meetings of the Company, Board meetings and meetings of any committee of the Directors.

15.2 Minutes to be signed by the Chair

Any minutes of any general meetings of the Company, Board meetings or meetings of any committee of the Board must be signed by the Chair of the meeting or by the Chair of the next succeeding meeting and once signed will constitute prima facie evidence of the matters stated in the minutes.

15.3 Shareholders' access to minutes

- (a) The Board must ensure that the minute books for general meetings are open for inspection by Shareholders free of charge.
- (b) If requested by a Shareholder in writing, the Board must ensure the Company sends a copy of any minutes or extract of minutes of general meetings requested within 14 days after the request or, if the Board determines that payment should be made for the copies, within 14 days after the Company receives the payment.

16. Secretary

16.1 Appointment of Secretary

The Board may appoint one or more persons to the office of secretary to the Company but need not do so.

16.2 Terms and conditions of appointment

- (a) A Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authority as the Board determines.
- (b) The exercise of those powers and authorities and the performance of those duties by a Secretary is subject at all times to the control of the Board.

16.3 Suspension or termination of appointment of Secretary

The Board may suspend, remove or terminate the appointment of a Secretary, subject to any agreement between the Company and the Secretary.

16.4 Cessation of appointment

A person will automatically cease to be Secretary if that person:

- (a) is not permitted by the Act;
- (b) is removed from office under clause 16.3;
- (c) resigns by notice in writing to the Company; or
- (d) becomes disqualified under the Act.

17. Auditor

17.1 Appointment of Auditor

The Board may appoint one or more persons to the office of Auditor to the Company but need not do so unless required by the Act.

17.2 Auditor and meetings of Shareholders

- (a) The Auditor, if any, is ineligible to be elected or appointed as a Director.
- (b) The Auditor (if any) is entitled to receive notice of, attend, and be heard at general meetings.

18. Share capital

18.1 Board to issue shares

Subject to the Act and any special rights conferred on the holders of any Shares or class of Shares, the Board:

- (a) may issue, Dispose of or cancel any Equity Securities at any time and on any terms and conditions and having attached to them any preferred, deferred or other special rights, obligations or restrictions, whether with regard to dividends, voting, return of share capital, payment of Calls or otherwise, as the Board determines;
- (b) may grant to any person an option over Shares or pre-emptive rights at any time and for any consideration as the Board determines; and
- (c) has the right to settle the manner in which fractions of a Share, however arising, are to be dealt with.

18.2 Pre-emption for certain existing Shareholders on issue of Shares

- (a) With the exception of any Shares issued under clause 18.3, before issuing Shares of a particular class, the Board must offer them to each General Shareholder in direct proportion to their shareholding. For the avoidance of doubt, a CSF Shareholder is not entitled to be issued Shares under this clause 18.2(a).
- (b) The pre-emption rights set out in section 254D of the Corporations Act are expressly excluded.

18.3 Excluded circumstances for pre-emption

- (a) Despite clause 18.2(a), the Board may issue such Equity Securities without first offering them to any Shareholders (including CSF Shareholders) in the following circumstances:

- (i) the Board resolves to make a CSF Offer;
- (ii) the General Shareholders approve by General Shareholder Majority Resolution to issue Equity Securities as set out in Schedule 3 in a manner other than in accordance with this clause 18;
- (iii) the issue is a public offer of Equity Securities;
- (iv) the Board resolves to issue up to 10% in aggregate of the issued share capital of the Company, provided that such issue are not exercised more than once in any 12 month period;
- (v) an issue of Equity Securities on conversion or exercise of any Equity Securities;
- (vi) the Equity Securities are issued pursuant to the terms of an agreement, option or warrant or other security convertible into or exercisable in exchange for an Equity Securities that existed before the date of this document or was entered into in accordance with this document;
- (vii) the Equity Securities are issued as part of an Exit Event;
- (viii) the Equity Securities are issued as part of an arm's length commercial agreement, provided that such issue in any 12 month period are in aggregate no more than 5% of the issued share capital in the Company;
- (ix) the Equity Securities are issued as part of the consideration for the acquisition by a Group Company of an interest in any business, entity or company approved by the Board by Special Resolution;
- (x) an issue of Equity Securities where the proceeds of the issue are used to fund a buy-back, cancellation, purchase or redemption of any Equity Securities by the Company envisaged under this Constitution, any Approved ESOP or terms of issue or other applicable Constitutional document for a class of Equity Securities; or
- (xi) an issue of Equity Securities under any Approved ESOP.

18.4 Offer of new Equity Securities

- (a) As far as practicable and subject to clause 18.2(c), the number of Shares offered to each Shareholder under clause 18.2(a) must be in proportion to the number of Shares of that class already held by that Shareholder unless the Board determines otherwise by Ordinary Resolution. A Shareholder does not have to subscribe for shares offered pursuant to this clause 18.4.
- (b) To make the offer, the Board must give each Shareholder a statement setting out the terms of the offer ("**Subscription Notice**"), including:
 - (i) the number of Shares offered to that Shareholder;
 - (ii) the price of each Share offered;
 - (iii) the total number of Shares offered;
 - (iv) any terms and conditions; and
 - (v) the period for which the offer will remain open.

Within 7 business Days after receiving a Subscription Notice, each Shareholder may give the Company notice that it wishes to subscribe for some or all of its pro rata entitlement of Equity Securities which are the subject of the Subscription Notice or the amount it wishes to subscribe for.

- (c) If a Shareholder does not give notice pursuant to clause 18.2(b) that Shareholder is taken to have rejected the offer.
- (d) The Board may issue any Shares not taken up under the offer under clause 18.2(a) as it sees fit.
- (e) As soon as reasonable after the Company has determined to allocate new Equity Securities, the Company must send a notice to each Shareholder who has accepted the offer setting out:
 - (i) the number of new Equity Securities it has been allocated;
 - (ii) the total consideration payable;
 - (iii) the date or dates on which subscription is to be paid to the Company; and
 - (iv) any other relevant matters.

18.5 Allocation of Additional Equity Securities

- (a) The Board must allocate the Equity Securities offered pursuant to the Subscription Notice to those Shareholders who agree to subscribe for its pro rata entitlement.
- (b) If any Equity Securities are not taken up, then the Board may, at its direction, extend the offer to all CSF Shareholders or any other Shareholders as it sees fit.

18.6 New Investors

If after the process set out in clauses 18.2 to 18.5 have been followed and completed, the Board may issue any such number of Equity Securities to any person or entity, provided that the issue price is equal to or greater than the price set out in the Subscription Notice.

18.7 Variations to this rule

The Board may vary the process and requirements as set out in this clause 18 so long as each Shareholder entitled to pre-emptive rights under this clause has an opportunity to subscribe for their pro rata entitlement Equity Securities.

18.8 Registered holder to be treated as absolute owner

- (a) Unless otherwise required by the Act or this Constitution, the Company must treat the registered holder of a Share as the absolute owner.
- (b) Unless ordered to do so by a court, the Company is not obliged to recognise:
 - (i) any trust, equitable, contingent, future or partial interest in any Share;
 - (ii) any interest in any fractional part of a Share; or
 - (iii) any other right (other than an absolute right) in respect of any Share.

18.9 Joint holders of Shares

- (a) Where two or more persons are registered as the joint holders of a Share:
 - (i) they are taken to hold the Share as joint tenants with rights of survivorship;
 - (ii) each Shareholder is jointly and severally liable for any payment in respect of the Share, including any call made in respect of any money unpaid on the Share;
 - (iii) the Shareholder whose name first appears in the Register of Shareholders in respect of the Share is deemed to be the registered holder of the Share for the purposes of this Constitution and any action permitted or required by the Constitution;

- (iv) any one of the joint holders of the Share may give an effective receipt for any dividend, bonus or return of Share capital payable to the joint holders in respect of the Share; and
 - (v) on the death of any one of the joint holders, the remaining joint holders are the only persons recognised by the company as having any title to the Equity Securities but the Board may require evidence of death and the estate of the deceased joint holder is not released from any liability in respect of the Equity Securities.
- (b) Without limiting the above, the Company is not bound:
- (i) to register more than three (3) persons as joint holders of a Share; or
 - (ii) to issue more than one Share Certificate or holding statement in respect of Shares jointly held.

18.10 Changes to Shares

- (a) Subject to the Act and this Constitution, the Company may:
- (i) convert an Ordinary Share to a Preference Share, other than to a redeemable Preference Share;
 - (ii) convert a Preference Share to an Ordinary Share;
 - (iii) reclassify any Shares into classes of Shares;
 - (iv) cancel any Shares; and
 - (v) buy back its own Shares.
- (b) Subject to the Act, the Company may convert all or any of its Shares into a larger or smaller number of Shares by Ordinary Resolution of the Shareholders.

18.11 Varying and cancelling class rights

- (a) The Company may vary or cancel the rights attaching to any class of Shares only if the variation or cancellation is permitted by the Act and is approved by Special Resolution of:
- (i) the Shareholders; and
 - (ii) the Shareholders holding Shares of the relevant class.
- (b) The Board must give written notice of the variation or cancellation to the Shareholders holding the Shares of the relevant class within seven days of the variation or cancellation.
- (c) The issue or creation of new Shares in a particular class ranking equally with existing shares of the relevant class will not be considered to be a variation of the rights conferred on Shareholders holding existing shares of the relevant class.

18.12 Board to make calls

The Board may:

- (a) make calls on a Shareholder in respect of any money unpaid on the Shares of that Shareholder, provided the money is not by the terms of issue of those Shares made payable at fixed times;
- (b) make a call payable by instalments; and
- (c) revoke or postpone a call.

18.13 Prepayment of calls and interest

The Board may:

- (a) accept from a Shareholder the whole or a part of the amount unpaid on a Share even if no part of that amount has been called; and
- (b) authorise payment by the Company of interest on the whole or any part of an amount so accepted, until the amount becomes payable and at the rate as is agreed on between the Board and the Shareholder paying the sum.

18.14 Time of call

A call is taken to be made at the time when the Ordinary Resolution of the Board authorising the call is passed.

18.15 Shareholders' liability

Other than in respect of money unpaid on the Shares of a Shareholder that are payable at fixed times, each Shareholder must, on receiving not less than 15 Business Days' notice specifying the due date and place of payment, pay to the Company the amount called on that Shareholder's Shares.

18.16 Non receipt of notice

The non-receipt of a notice of any call by, or the accidental omission to give notice of a call to, a Shareholder does not invalidate the call.

18.17 Interest payable if non-payment of calls

- (a) If a call is not paid by the due date, the holder of the Equity Securities in respect of which the call was made must pay:
 - (i) interest on the amount called from the due date to the date of actual payment at the rate set by the Board; and
 - (ii) any costs and expenses incurred by the Company by reason of non-payment of late payment of the amount called.
- (b) The Board may waive any amounts payable under clause 18.17(a) in whole or in part.

18.18 Forfeiture on non-payment of calls

If a Shareholder fails to pay any sum payable in respect of any Shares (including amounts payable on issue, calls, instalment, interest or expenses) when due, the Board may serve a notice on the Shareholder:

- (a) requiring payment by a stated date (which must not be earlier than 14 days after the date of service of the notice) of the unpaid amount of the call or instalment together with any interest accruing under clause 18.17 and all costs and expenses that may have been incurred by the Company by reason of the failure to pay;
- (b) specifying the required manner of payment; and
- (c) stating that failure to pay by the stated date will result in the Shares being forfeited.

18.19 Forfeiture for failure to comply with notice

- (a) If the requirements of the notice issued under clause 18.18 are not complied with, any Share in respect of which the notice has been given may be forfeited by an Ordinary Resolution of the Board at any time before the payment required by the notice is received.
- (b) Forfeiture under clause 18.9(a) will include any dividend and other distribution declared or to be made in respect of the forfeited Share that is not paid or distributed before the forfeiture.

- (c) The non-receipt of any notice by any Shareholder, or the accidental omission to give notice of forfeiture to any Shareholder, will not invalidate the forfeiture.

18.20 Notice of forfeiture

If any Share is forfeited under clause 18.19, notice of the forfeiture must be given to the Shareholder whose Share was forfeited and an entry of the forfeiture and its date must be made in the Register of Shareholders.

18.21 Cessation of shareholding and liability

- (a) A Shareholder whose Share has been forfeited ceases to be a Shareholder in respect of that Share but remains liable to pay to the Company all amounts, including interest and costs and expenses, payable at the date of forfeiture in respect of the Share plus interest at the rate set by the Board from the date of forfeiture and reasonable expenses of sale.
- (b) Liability under clause 18.21(a) will cease only when the Company receives payment in full of all outstanding money in respect of the Shares.

18.22 Action to recover called money

- (a) On the hearing of any action by the Company for the recovery of money due for any call it is sufficient, as conclusive evidence of the debt, for the Company to prove that:
 - (i) the Shareholder sued was a registered holder of the Share in respect of which the call was made at the time the call was made;
 - (ii) the resolution making the call is recorded in a minute book; and
 - (iii) notice of the call was given to the Shareholder sued in accordance with this Constitution.
- (b) It will not be necessary for the Company to prove the appointment of the Directors who made the call or any other matters.

18.23 Disposal of forfeited share

Subject to the Act, the Board may cause a forfeited Share to be sold, transferred or otherwise disposed of on the terms and in the manner the Board determines.

18.24 Cancellation of forfeited share

The Company may only cancel a forfeited Share in accordance with the Act.

18.25 Evidence of forfeiture

A statement in writing declaring that:

- (a) the person making the statement is a Director or a Secretary; and
- (b) a Share in the Company has been forfeited in accordance with this Constitution on the date stated in the statement, is prima facie evidence of the facts stated in the statement as against all persons claiming to be entitled to the Share.

18.26 Transfer of forfeited share

- (a) The Company may:
 - (i) receive the consideration (if any) given for a forfeited Share on any sale or disposition of the Share; and/or
 - (ii) execute or effect a transfer of the Share in favour of the person to whom the Share is sold or disposed of.

- (b) If a forfeited Share is sold, the purchaser of the forfeited Share must be registered as the holder of the Share by the Company and is not bound to see to the application of any money paid as consideration.

18.27 First and paramount lien

Unless the Board otherwise resolves, the Company has a first and paramount lien on every Share and any dividend payable in respect of the Share where there is any amount payable to the Company in respect of the Share at any time as a result of:

- (a) a call; or
- (b) if the Shares were acquired under an employee incentive scheme, an amount owed to the Company for acquiring them; or
- (c) any payment made by the Company to any person or authority in any jurisdiction for or on behalf of the Shareholder.

18.28 Company's rights to recover payments

Where the Company is obliged by law to make a payment, or advised by a lawyer qualified to practice in the jurisdiction of the relevant government or taxing authority that the Company is obliged by law to make a payment, for, on account of or in respect of a holder of Equity Securities (including a Shareholder) ("**Required Payment**"):

- (a) in addition to any right or remedy that the Company has, the holder must, on the Company's written demand, reimburse the Company for all Required Payments the Company makes to a government or taxing authority, including in respect of:
 - (i) any Equity Securities held by the holder (whether jointly or solely);
 - (ii) any transfer of Equity Securities held by the holder;
 - (iii) any interest, dividends, or other moneys due or payable or accruing or which may become due or payable to the holder by the company on or in respect of any Securities
 - (iv) the holder's death; and
 - (v) any distributions on the Shareholder's Shares, including dividends;
- (b) the Company is not obliged to advise the Shareholder in advance of its intention to make a Required Payment; and
- (c) the Company shall be indemnified from all liability, losses, costs, liabilities and expenses arising in connection with the Required Payment by:
 - (i) the holder for which, on account of which or in respect of which the Required Payment is made;
 - (ii) the trustee, executor or administrator (as applicable) of the holder for which, on account of which or in respect of which the Required Payment is made; or
 - (iii) any person who, on the distribution of the deceased holder's estate, becomes registered as the holder of the Equity Securities of the holder for which, on account of which or in respect of which the Required Payment is made.

18.29 Reimbursement is a debt due

- (a) The obligation of a Shareholder to reimburse the Company under clause 18.28 is a debt due to the Company as if it were a call on all the Shareholder's Shares, duly made at the time when the written demand for reimbursement is given by the Company to the Shareholder.

- (b) The provisions of this Constitution relating to non-payment of calls, including payment of interest and sale of the Shareholder's Shares under lien, apply to the debt.

18.30 Sale of shares

- (a) The Company may sell any Share over which it has a lien.
- (b) The Company must not sell a Share under clause 18.30(a):
 - (i) unless a sum in respect of which the lien exists is presently payable; and
 - (ii) until 14 days have passed after written notice demanding payment of the sum referred to in 18.30(b)(i) has been given to the Shareholder, or to the person entitled to the Share by reason of the Shareholder's death or bankruptcy.

18.31 Transfer on sale under lien

- (a) For the purpose of giving effect to a sale under clause 18.30, the Company may receive the consideration, if any, given for the Share so sold and may execute a transfer of the Share sold in favour of the purchaser of the Share, or do all other things as may be necessary or appropriate for it to do to effect the transfer.
- (b) The purchaser is not bound to see to the application of the purchase money.

18.32 Irregularity or invalidity

The title of the purchaser to the Share is not affected by any irregularity or invalidity in connection with the sale of the Share.

18.33 Proceeds of sale

The proceeds of a sale under clause 18.30 must be applied by the Company in payment of the amount in respect of which the lien exists as is presently payable and the residue, if any, must be paid to the person entitled to the Share immediately before the sale.

18.34 Issue of Certificates

- (a) The Company must issue each Shareholder with a Share Certificate for any Shares held by the relevant Shareholder.
- (b) The Company may issue a single Share Certificate for more than one Share held by a Shareholder.
- (c) The Company may cancel any Share Certificate on issue and replace any lost, destroyed or defaced Share Certificate from time to time.

18.35 Form of Certificate

Every Certificate:

- (a) must include all information required by the Act; and
- (b) must be issued in the form determined by the Board.

18.36 Share Certificate of joint holders

The delivery of a Share Certificate in relation to a Share to the registered holder of the Share or to the joint holders' agent is effective delivery to all the joint holders of that share.

18.37 Conversion of Shares

Subject to the Act and this Constitution, the Company may convert:

- (a) Ordinary Share(s) into Preference Share(s);

- (b) Preference Share(s) into Ordinary Share(s); and
- (c) any of its shares into a larger or smaller number of shares by Ordinary Resolution of the Board.

18.38 Variation of rights

- (a) If the Company issues different classes of Shares or divides issued Shares into a different class, the rights attached to Shares in any class may (subject to the Act) be varied or cancelled only:
 - (i) with the written consent of 75% of the holders of 75% of the issued Shares of the affected class; or
 - (ii) by Special Resolution passed by, and at a meeting of, the holders of the issued Shares of the affected class.

19. Preference Shares

19.1 Preference shares

Subject to the Act, the Company may issue non-redeemable Preference Shares on the terms set out in Schedule 1 or otherwise provided such other rights attaching to the Preference Shares with respect to the following matters have been approved by Special Resolution of the Board:

- (a) repayment of capital;
- (b) participation in surplus assets and profits;
- (c) cumulative and non-cumulative dividends;
- (d) voting rights; and
- (e) priority of payment of capital and dividends in relation to other Shares or classes should the Company be liquidated.

19.2 Redeemable Preference Shares

The Company may issue redeemable Preference Shares only if the following matters have been approved by Special Resolution of the Board:

- (a) the rights attached to the Preference Shares with respect to the matters set out at 19.1(a) to 19.1(e); and
- (b) whether the Preference Shares are liable to be redeemed at:
 - (i) a fixed time or on the happening of a particular event;
 - (ii) the Company's option; or
 - (iii) the Shareholder's option.

20. Transfers and Disposals

20.1 Pre-emption for existing Shareholders on transfer of Shares

- (a) Subject to this clause 20.1, any General Shareholder who wants to Dispose of any or all of their shareholding in the Company ("**Seller**") must first offer their Shares to the other General Shareholders ("**Offerees**") in direct proportion to their shareholding in the Company.
- (b) The Seller's offer must:
 - (i) be made in writing to the Offerees; and

- (ii) specify the:
 - (A) number and class of Shares to be transferred (“**Sale Shares**”);
 - (B) purchase price, date and manner of payment; and
 - (C) any other terms of the sale of the Sale Shares.
- (c) The Offerees will have 10 Business Days (starting from the date they were provided with notification) in which to:
 - (i) offer to purchase all or a specified number of Sale Shares at the purchase price; or
 - (ii) reject in full the offer made to it,by giving written notice to the Seller and the Board (“**Sale Share Notice Date**”).
- (b) Where no notice pursuant to clause 20.1(c) is received by the Seller within the period specified in clause 20.1(c), the Offeree will be deemed to have rejected the offer in full.
- (c) **Excess Shares**

Where any Offeree does not take up any or all of the Shares it is offered (“**Excess Shares**”), then the other Offerees may take up any of the Excess Shares. Where more than one Offeree wishes to purchase the Shares, they may do so in the proportion that each of their shareholdings bears to their collective shareholding in the Company.

(d) **Completion**

If the Offerees agree to buy all Sale Shares, completion of the sale must occur within 7 days after the Sale Share Notice Date.

(e) **Transfer to Third Party**

In the event the Offerees do not to purchase all of the Seller’s Shares within 7 days after the Sale Share Notice Date, the Seller may transfer the remaining Sale Shares to a bona fide third party on terms no more favourable than those offered by the Seller to the remaining Shareholders, provided that:

- (i) the sale is approved by an Ordinary Resolution of the Board (such approval may not be unreasonably withheld);
- (ii) the third party agrees to enter into a binding Deed of Accession or a new Shareholders Agreement on these terms or terms reasonably acceptable to the other Shareholders; and
- (iii) the transfer takes place within 90 days of the date of the Sale Share Notice Date.

20.2 Permitted Transfers

- (a) The following transfers are permitted transfers (“**Permitted Transfers**”):
 - (i) transfers from any person entitled to a Share because of the death or bankruptcy of a Shareholder (in which case clauses 20.11, 20.12, 20.13 and 20.14 apply, as applicable); or
 - (ii) subject to the Shareholder being a General Shareholder (unless otherwise approved by the Board), transfers:
 - (A) to an Affiliate;
 - (B) from that General Shareholder being the trustee of any trust on any change of trustee to the new trustee or trustees for the time being of the trust;

- (C) from that General Shareholder being a nominee or trustee to the person beneficially entitled;
- (D) from that General Shareholder being an individual to any relative of that Shareholder being the wife, husband, child or other direct issue of that Shareholder (Specified Relatives);
- (E) from that General Shareholder to the trustee or trustees of any deed of trust or settlement made principally for the benefit of that General Shareholder and/or one or more of the Specified Relatives and controlled by that Shareholder or any one or more of the Specified Relatives (in which case the Directors must register the transfer unless the Directors are reasonably satisfied that persons other than the Shareholder and/or the Specified Relatives are likely to become entitled to more than 50% of the income and/or capital of the trust estate, whether directly or indirectly, after the transfer); or
- (F) in the case of a General Shareholder being a body corporate, from that Shareholder to a related body corporate (in which case the Directors must register the transfer unless there has been a change in control of the Shareholder since the date the Shareholder acquired the shares).

20.3 Restrictions

Despite any other provision of this Constitution, a Shareholder (whether a General Shareholder, CSF Shareholder or any other Shareholder) may not dispose of Shares if that sale or Disposal would result in a Competitor holding Shares, other than with the Special Resolution of the Board.

20.4 Forms of instrument of transfer

Subject to this Constitution, Shares are transferable by an instrument of transfer in writing in any usual or common form or in any other form that the Board approves and that is in compliance with the Act.

20.5 Execution and delivery of transfer

The Board must refuse to register a transfer if:

- (a) all documentation necessary to give effect to the transfer is not executed by or on behalf of both the transferor and the transferee;
- (b) the Company is not properly served (by such method as may be determined by the Company):
 - (i) all documentation necessary to give effect to the transfer;
 - (ii) the Share Certificate of Share(s) to be transferred; and
 - (iii) any other information that the Board reasonably requires to establish the right of the transferor to make the transfer, the valid execution of the transfer or compliance with any applicable laws; or
- (c) the transfer otherwise does not comply with the requirements set out in Division 2 of Part 7.11 of the Act.

20.6 Registration of transfers

- (a) A person transferring a Share remains the holder of the Share until the transfer is registered and the name of the transferee is entered in the Register of Shareholders in respect of the Share.

- (b) A transfer of a Share does not pass the right to any dividends declared on the Share until the transfer is registered and the name of the transferee is entered in the Register of Shareholders in respect of the Share.
- (c) On registration of a transfer of Share(s) and entry of the name of the transferee in the Register of Shareholders in respect of the Share(s), the Certificate(s) for the transferred Shares will be deemed to have been cancelled unless the Board resolves otherwise.

20.7 Company to register transfer without charge

Any transfer registered or Share Certificate issued by the Company will be registered or issued without charge except where reasonably required otherwise in writing by the Company or the Board.

20.8 Power to refuse to register

- (a) The Board may refuse to register any transfer of Shares for any reason except for a transfer of Shares made under a valid exercise of an enforcement power under a mortgage of the Shares the subject of the transfer. The Board and the Company may rely on receipt of the transfer as conclusive notice that the mortgage has become enforceable.
- (b) The Board must notify the person who deposited the instrument of transfer of any refusal to transfer the Shares within two (2) months from the date the instrument of transfer is lodged.
- (c) The decision of the Board relating to the registration of a transfer is absolute, and failure to give notice of a refusal to register any transfer (whether as required under this clause or the Act) does not invalidate the decision of the Board.

20.9 Company to retain instrument of transfer

The Board must ensure that the Company retains every instrument of transfer that is registered for any period determined by the Board, after which the Company may destroy it.

20.10 Return of instrument of transfer

If the Board refuses registration of a transfer, and if requested by the person who deposited the instrument of transfer, the instrument of transfer must be returned to the person who deposited it within 12 months of the giving of notice of refusal to register unless there has been an allegation of fraud concerning the transfer or the transaction to which it relates.

20.11 Death of sole holder of share

- (a) In respect of a Share owned by a Shareholder (and not owned by several holders jointly), if that Shareholder dies the Company must recognise only the personal representative of the deceased Shareholder as being entitled to the deceased Shareholder's interest in the Share.
- (b) If the personal representative gives the Board the information reasonably required by the Board to establish the personal representative's entitlement to be registered as holder of the Share and the relevant Shareholder's death, the personal representative is entitled, whether or not registered as the holder of the Share, to the same rights as the deceased Shareholder and:
 - (i) may, by giving a written and signed notice to the Company, elect to be registered as the holder of the Share; or
 - (ii) may, by giving a completed transfer form to the Company, transfer the Share to another person.

- (c) On receiving an election under clause 20.11(b)(ii), the Company must register the personal representative as the holder of the Share.
- (d) A transfer under clause 20.11(b)(ii) is subject to all provisions of this Constitution relating to transfers of Shares generally.

20.12 Death of joint holder of share

- (a) If one of the registered joint holders of a Share dies, the Company must only recognise the surviving holder or holders of the Share as being entitled to the deceased shareholder's interest in the Share.
- (b) The survivor of the joint holder or holders named first in the Register of Shareholders will for the purposes of this Constitution be treated as the first named holder of the Share.

20.13 Liability of estate

The estate of the deceased Shareholder is not released from any liability in respect of the Shares.

20.14 Transmission of shares on bankruptcy or mental incapacity

- (a) If a person entitled to a Share because of the bankruptcy of a Shareholder or the mental incapacity of a Shareholder gives the Board the information reasonably required by the Board to establish the person's entitlement to be registered as holder of the Share, the person is entitled, whether or not registered as the holder of the Shares, to the same rights as the Shareholder and may:
 - (i) by giving a written notice to the Company, elect to be registered as the holder of the Shares; or
 - (ii) by giving a completed transfer form to the Company, transfer the Shares to another person.
- (b) On receiving an election under clause 20.14(a)(i), the Company must register the person as the holder of the Shares.
- (c) A transfer under clause 20.14(a)(ii) is subject to all provisions of this Constitution relating to transfers of Shares generally.
- (d) A person registered as a Shareholder as a consequence of this clause 20.14 must indemnify the Company to the extent of any loss or damage suffered by the Company as a result of that registration.

21. Drag rights

21.1 Right to give Drag Notice

If one or more Shareholders intend to sell Equity Securities equal to or greater than 65% of the Shares on offer on a Fully Diluted Basis ("**Drag Seller**") to an Unrelated Buyer or to a Shareholder (or Affiliate of it) that is not an Affiliate of the Drag Seller ("**Drag Buyer**") then the Drag Seller may give a notice ("**Drag Notice**") to each Shareholder ("**Dragged Shareholder**") with a copy to the Company.

For the avoidance of doubt, any pre-emptive rights process under clause 20.1 does not need to be undertaken in order for a Drag Seller to exercise its Drag Rights under this clause.

21.2 Contents of Drag Notice

A Drag Notice must state:

- (a) (**Drag Seller**) the identity of the Drag Seller;

- (b) (**Drag Buyer**) the identity of the Drag Buyer;
- (c) (**Equity Securities being sold**) the number and class of Equity Securities proposed to be sold by the Drag Seller;
- (d) (**Drag Proportion**) the percentage of the total number of Equity Securities held by the Drag Seller proposed to be sold ("**Drag Proportion**");
- (e) (**sale price**) the cash sale price for each Equity Security which must be the same price for the Equity Securities sold by the Drag Seller ("**Drag Sale Price**") and any other terms of the proposed sale by the Drag Seller to the Drag Buyer;
- (f) (**sale required**) that the Drag Seller requires each Dragged Shareholder to sell the Drag Proportion of the Dragged Shareholder's Equity Securities ("**Dragged Securities**") to the Drag Buyer at the Drag Sale Price and on the other terms set out in the Drag Notice, which terms must be no less favourable to the Dragged Shareholder than the terms on which the Drag Seller is proposing to sell its Equity Securities to the Drag Buyer; and
- (g) (**completion date**) the Drag Seller's reasonable best estimate of the date for completion of the sale to the Drag Buyer, which unless otherwise agreed between the Drag Seller, the Drag Buyer and the Company, must be not less than 10 Business Days after the date of the Drag Notice.

21.3 Effect of Drag Notice

If a Drag Notice is given then:

- (a) each Dragged Shareholder must sell its Dragged Securities to the Drag Buyer on the terms stated in the Drag Notice; and
- (b) the Drag Seller must not complete the proposed sale to the Drag Buyer unless, at the same time, the Drag Buyer buys all the Dragged Securities of each Dragged Shareholder at the Drag Sale Price and on the other terms stated in the Drag Notice.

21.4 Withdrawal of Drag Notice

A Drag Notice may be revoked by the Drag Seller at any time by written notice to the Company. The Company must notify each Shareholder promptly if any Drag Notice is validly withdrawn.

21.5 Dragged Shareholders liability

Dragged Shareholders can be required to give to the Drag Buyer representations, warranties and/or indemnities relating to the Company and its Business substantially equivalent to those given by the Drag Seller, provided that any liability for any such representations, warranties or indemnities given to the Drag Buyer in any documentation to effect the sale is allocated between the Drag Seller and the Dragged Shareholders in proportion to the amount of consideration payable for the relevant Equity Securities sold to the Drag Buyer.

22. Tag rights

22.1 When tag rights apply

If one or more holders of Equity Securities intends to sell Equity Securities which represent 10% or more of the Equity Securities on a Fully Diluted Basis ("**Tag Sellers**") to a person ("**Tag Buyer**") then, subject to clause 22.2 ("**Exceptions**"), the Tag Seller must give a notice ("**Invitation to Tag**") to each General Shareholder ("**Tag Shareholder**") with a copy to the Company.

22.2 Exceptions

An Invitation to Tag is not required where the proposed sale by the Tag Seller is a Permitted Disposal.

22.3 Contents of Invitation to Tag

An Invitation to Tag must state:

- (a) **(Tag Seller)** the identity of the Tag Seller;
- (b) **(Tag Buyer)** the identity of the Tag Buyer;
- (c) **(Equity Securities being sold)** the number and class of Equity Securities proposed to be sold by the Tag Seller;
- (d) **(Tag Proportion)** the percentage of the total number of Equity Securities held by the Tag Seller proposed to be sold ("**Tag Proportion**");
- (e) **(sale price)** for each class of Equity Securities proposed to be sold, the cash sale price for each Equity Security ("**Tag Sale Price**") and any other terms of the proposed sale by the Tag Seller to the Tag Buyer;
- (f) **(Tag Option)** that each Tag Shareholder has an option ("**Tag Option**") to direct the Tag Seller to include in the sale to the Tag Buyer, the Tag Proportion of each class of the Tag Shareholder's Equity Securities ("**Tag Securities**"), at the Tag Sale Price and on the other terms set out in the Invitation to Tag, which terms must be no less favourable to the Tag Shareholder than the terms on which the Tag Seller is proposing to sell its Equity Securities to the Tag Buyer;
- (g) **(exercise period)** the period during which the Tag Option may be exercised which, unless otherwise agreed in writing between the Tag Seller and the Company (with Investor Director Approval), must not be less than 10 Business Days from the date of the Invitation to Tag; and
- (h) **(completion date)** the Tag Seller's reasonable best estimate of the date for completion of the sale to the Tag Buyer if the Tag Option exercised, which unless otherwise agreed in writing between the Tag Seller, the Tag Buyer and the Company (with Investor Director Approval), must not be less than 10 Business Days after the last date for exercise of the Tag Option.

22.4 Exercise of a Tag Option

A Tag Option may be exercised by notice in writing to the Tag Seller with a copy to the Company within the exercise period stated in the Invitation to Tag. Any exercise of a Tag Option must be for all Tag Securities of the relevant Tag Shareholder and is irrevocable, unless otherwise agreed in writing between the Tag Seller and the relevant Tag Shareholder.

22.5 Effect of exercise of Tag Option

If a Tag Shareholder exercises its Tag Option:

- (a) the Tag Shareholder must sell its Tag Securities to the Tag Buyer on the terms stated in the Invitation to Tag; and
- (b) the Tag Seller must not complete the proposed sale to the Tag Buyer unless at the same time the Tag Buyer buys the Tag Securities of each Tag Shareholder for which a valid notice of exercise has been given by the Tag Shareholder under clause 22.4 at the Tag Sale Price and on the other terms specified in the Invitation to Tag.

22.6 Tag Shareholders liability

Tag Shareholders can be required to give to the Tag Buyer representations, warranties and/or indemnities (limited to title and capacity regarding the Tag Securities) relating to the Company and its Business substantially equivalent to those given by the Tag Seller, provided that any liability for any such representations, warranties or indemnities given to the Tag Buyer in any documentation to effect the sale is allocated between the Tag Seller and the Tag Shareholders which accept the Tag Option severally and in proportion to the amount of consideration payable for the relevant Equity Securities sold to the Tag Buyer.

23. Completion of Equity Security sales

23.1 Application of this clause

This clause 23 applies to any sale or disposal of Equity Securities by a Shareholder to any person (other than the Company) required or contemplated under clauses 20 to 23, except to the extent otherwise authorised in writing by the Company.

23.2 Consent to transfer

Each Shareholder consents to the completion of a sale or Disposal of Equity Securities to which this clause 23 applies in the manner contemplated by this clause.

23.3 Company agent to effect sale or Disposal

Each Shareholder irrevocably appoints the Company to be its agent to sign all documents and do such things as are necessary to effect the sale or Disposal of such Equity Securities to which this clause 23 applies in the manner contemplated by this clause.

23.4 Completion obligations

At the time for completion of a sale or Disposal of Equity Securities to which this clause 23 applies:

- (a) the Seller authorises the Company to give to the Purchaser:
 - (i) a transfer form in favour of the Purchaser (or its nominated buyer) of all Equity Securities to be sold, duly executed by the Seller or the Company as agent on behalf of the Seller (“**Appointment**”); and
 - (ii) certificates for those Equity Securities (as applicable) or a statutory declaration in a form approved by the Company in the case of a lost certificate; and
- (b) the Purchaser must, unless otherwise specified in this Constitution, pay the Seller the relevant purchase price in immediately available funds.

23.5 Company agent to receive consideration

Each Shareholder irrevocably appoints the Company to be its agent to receive the purchase price from the Purchaser under clause 23.4.

23.6 Company must account

When the Company receives the purchase price it must account to the Seller for the purchase price as soon as reasonably practicable.

23.7 No challenge

No Shareholder may bring a claim against the Company for, and must hold the Company harmless from, any loss or liability arising from the proper performance by the Company of its powers as agent in accordance with this clause 23.

24. Exit

24.1 Exit Event

- (a) If the Board gives notice to the Shareholders of its intention to approve or undertake an Exit Event (“**Exit Event Notice**”) then (subject to obtaining the necessary consents or approvals contemplated in this Constitution and provided that where the Exit Event involves the sale of Shares, all Shares of the same class are to be sold on the same material terms, including as to price):
 - (i) each Shareholder must use their best endeavours to procure that all steps are taken as are reasonably required (including any specific steps set out in the Exit Event Notice or any other steps notified) by the Board to give effect to such Exit Event including waiving any rights of pre-emption a party may have; and
 - (ii) the Board must promptly determine and notify each Shareholder of the amount distributable upon each Equity Security in accordance with the Constitution;
- (b) in the case of an Asset Sale effected by way of a sale of the assets of any Subsidiary, the Company shall, in its capacity as shareholder of the relevant Subsidiary, take all necessary action to pass any General Shareholder Majority Resolution or other resolution or resolutions to facilitate the distribution of the proceeds of such sale to the Company;
- (c) in the case of an Asset Sale, the General Shareholders must (unless the Board resolves otherwise):
 - (i) pass any General Shareholder Majority Resolution at short notice to reduce the capital of the Company or to otherwise return all surplus capital to holders of Equity Securities; and/or
 - (ii) pass any General Shareholder Majority Resolution or other resolution or resolutions to facilitate the distribution of the proceeds of sale or licence (as applicable) to holders of Equity Securities, (but not a resolution in respect of the winding-up of the Company) so that the proceeds of sale may be distributed to holders of Equity Securities in their Respective Proportion;
- (d) in the case of a Change in Control Share Sale or IPO, the Shareholders and the Company must procure that the transaction documents entered into with the buyer(s) provide that the total proceeds to be paid to any and all holders of Equity Securities as consideration for their Equity Securities under the Change in Control Share Sale or IPO will be apportioned between those holders of Equity Securities in their Respective Proportion; and
- (e) if the Company becomes Insolvent, the Company must (unless the Board resolves otherwise) first be deregistered under the Act and the Shareholders must pass any Special Resolution or other resolution or resolutions to facilitate the distribution of the assets of the Company to the holders of Equity Securities in their Respective Proportion.

25. Default

25.1 Defaulting Shareholder

An Event of Default occurs, and a Shareholder becomes a Defaulting Shareholder if it or any Affiliate of it that is a Shareholder:

- (a) (**breach**) breaches any of its material obligations under this Constitution or terms of issue or other applicable Constitutional document for a class of Equity Securities and the Company provides written notice to the Defaulting Shareholder of the breach and after 30 days from the date of the notice:
 - (i) the breach remains unremedied (where the breach can be remedied); or

- (ii) compensation is not paid by the Shareholder to the Company or the other Shareholders by way of damages (in an amount agreed in writing between the Company and the Defaulting Shareholder) where the breach cannot be remedied;
- (b) (**repeated breach**) breaches any of its material obligations under this Constitution within six months of a breach for which a written notice was issued by the Company, whether or not that breach is capable of remedy;
- (c) (**law**) is prohibited from being a Shareholder by any law;
- (d) (**insolvency**) becomes Insolvent;
- (e) (**failure to subscribe**) breach by a party of any payment obligation under a subscription agreement with the Company or the failure to pay on a call on a partly paid Share on the date on which payment is due;
- (f) (**Transfer of Equity Securities**) transfers or purports to transfer any of its Equity Securities in breach of this Constitution;
- (g) (**change in control**) where it is a Shareholder who undergoes a change in Control, without the prior written consent of the Board;
- (h) (**equity funding**) fails to pay when due any amount payable to the Company for the issue of Equity Securities to such Shareholder; and the Board gives notice to the Shareholder stating that it is a Defaulting Shareholder and the basis on which that conclusion has been reached.

25.2 Consequences of an Event of Default

- (a) If an Event of Default occurs, the rights in clauses 25.3 to 25.5 inclusive are without prejudice to any other rights any other person, including the Company, may have.
- (b) If an Event of Default occurs in respect of a Shareholder, the Defaulting Shareholder must promptly notify the Company of that Event of Default (unless the Company is already aware of the occurrence of the Event of Default).

25.3 Suspension of rights

With effect from the date that it becomes a Defaulting Shareholder under clause 25.1 (“**Defaulting Shareholder**”):

- (a) the Defaulting Shareholder’s voting rights attached to its Shares and rights under this Constitution are suspended; and
- (b) any Director appointed by the Defaulting Shareholder will be deemed to have resigned and any Director appointment rights of the Defaulting Shareholder are suspended.

25.4 Period of suspension

Each suspension under clause 25.3 (“**Suspension of rights**”) continues for any Equity Securities held by the Defaulting Shareholder:

- (a) until the Event of Default has been remedied to the satisfaction of the Board;
- (b) for a Default Sale Security, until completion of the sale or Disposal of the Default Sale Security; or
- (c) for an Equity Security permitted to be retained, until the date of the Default Notice stating the Defaulting Shareholder may retain that Equity Security.

25.5 Obligations continue to apply

The Defaulting Shareholder's obligations under this Constitution continue to apply during the period of any suspension of rights under clause 25.3.

25.6 Mandatory sale

- (a) If an Event of Default occurs, the Defaulting Shareholder is required to sell or dispose of any or all of the Equity Securities held by the Defaulting Shareholder (the Equity Securities required to be sold or disposed of being "**Default Sale Securities**") to the Company by way of a purchase, buy-back, cancellation as part of a reduction of capital or redemption of the relevant Equity Security if determined by the Board.
- (b) The Company must notify the Defaulting Shareholder promptly of any such determination under clause 25.6 (a) (such notification being a "**Default Notice**").

25.7 Default Notice

The Default Notice must specify for each Default Sale Security:

- (a) (**sale Particulars**) if the sale or Disposal is to be to the Company (and if so, the method of Disposal);
- (b) (**sale price basis**) that the sale price payable for the Default Sale Security will be:
 - (i) for an Ordinary Share, an amount equal to the Fair Market Value of the Ordinary Share less 30%; and
 - (ii) for any other class of Share, an amount determined by the Board; except that the above discounts do not apply to the extent that the Shareholder is a Defaulting Shareholder due to death or incapacity;
- (c) (**terms and conditions**) any conditions and other terms of the sale or Disposal required by the Board;
- (d) (**completion date**) the Company's reasonable best estimate of the date for completion of the sale or Disposal which, unless otherwise agreed between the Board and the Defaulting Shareholder, must be not less than 5 Business Days after the date the sale price for all Default Sale Securities has been agreed or determined (if applicable);
- (e) (**sale documents**) the principal documents required to be signed by the Defaulting Shareholder to give effect to the sale or Disposal of the Default Sale Security, copies of which must accompany the Default Notice; and
- (f) (**other arrangements**) such other arrangements as the Board reasonably requires to give effect to the sale or Disposal of the Default Sale Security.

25.8 Completion of mandatory sale

Completion of the sale or Disposal of the Default Sale Securities must occur on a date determined by the Board which must be:

- (a) not more than 90 days after the sale price for all Default Sale Securities has been agreed or determined (if applicable); and
- (b) not less than 5 Business Days after notice of the completion date is given to the Defaulting Shareholder.

25.9 Payment method for sale price

The sale price for a Default Sale Security is payable in cash.

25.10 Company acquisition of Default Sale Security

If the Company is to acquire a Default Sale Security all parties must, on written request from the Company, take all reasonable steps:

- (a) where the Default Sale Security is a Share, to comply with all requirements under the Act to authorise the implementation of the buy-back, cancellation as part of a reduction of capital or redemption of the relevant Share (including convening a general meeting of the Company and/or a meeting of holders of any class of Shares on short notice to authorise the Company to effect the buy-back or reduction of capital or the passing of a written resolution of Shareholders and/or holders of any class of Shares to the same effect); and
- (b) to seek and obtain any necessary third-party consents.

26. Dividends and capital reserves

26.1 Payment of dividend

The Board may, at its sole discretion, determine that a dividend is or will be payable from time to time.

26.2 Determination of dividend particulars

Without limiting the Board's discretion under clause 26.1, the Board may:

- (a) fix:
 - (i) the amount of the dividend;
 - (ii) whether or not the dividend is franked, the franking percentage and franking class;
 - (iii) the time for determining entitlements to the dividend;
 - (iv) the time for payment of the dividend; and
 - (v) the method of payment of the dividend;
- (b) determine that the dividend be paid by the Company:
 - (i) paying cash;
 - (ii) issuing shares;
 - (iii) granting options; or
 - (iv) transferring assets;
- (c) determine that the dividend be paid:
 - (i) on shares of one class but not another class; or
 - (ii) at different rates for different classes of shares; and
- (d) set aside or carry forward profits of the Company before paying the dividend.

26.3 Board's discretion

Without limiting the Board's discretion under clause 26.1, the Board may resolve to:

- (a) determine that an interim dividend be paid on a stated future date;
- (b) determine that, unless revoked, a dividend will be payable on a stated future date but not before; or
- (c) declare that a dividend is payable, whether immediately or on a stated future date.

26.4 Interest not payable

Interest is not payable on a dividend.

26.5 Entitlement to receive dividends

A dividend in respect of a share must be paid to the person who is entitled to have his or her name entered in the Register of Shareholders as the holder of that share:

- (a) where the Board has set a date under clause 26.2(a)(iii), on that date; or
- (b) where the Board has not set a date under clause 26.2(a)(iii):
 - (i) if the Board has determined that a dividend is to be paid under clause 26.3(a) or clause 26.3(b), on the date the dividend is paid; or
 - (ii) if the Board has declared that a dividend payable under clause 26.3(c), on the date of the declaration.

26.6 Date dividend is payable

A dividend in respect of a share must be paid to the person entitled to receive the dividend under clause 26.5:

- (a) where the Board has fixed a time under clause 26.2(a)(iv), at that time; or
- (b) in any other case, on the date the dividend is paid.

26.7 Dividends proportional to paid up capital

- (a) Subject to the Act, this Constitution and any rights or restrictions attached to a class of shares, the person entitled to a dividend on a share is entitled to:
 - (i) if the share is fully paid, the entire dividend; or
 - (ii) if the share is partly paid, a proportion of that dividend equal to the proportion which the amount paid on that share is of the total amounts paid or payable on that share.
- (b) Amounts paid in advance of a call on a share are ignored when calculating the proportion under clause 26.7(a)(ii).

26.8 Deductions from dividends

The Board may deduct from any dividend payable to, or at the direction of, a Shareholder all money (if any) presently payable by that Shareholder to the Company whether on account of calls or otherwise in relation to Shares or otherwise.

26.9 Unclaimed dividends

The Board may invest unclaimed dividends as they think fit for the benefit of the Company until claimed or until required to be dealt with under any law relating to unclaimed money.

26.10 Dividend plans

- (a) The Board may establish a dividend selection plan or bonus share plan on any terms, under which participants may elect in respect of all or part of their shares:
 - (i) to receive a dividend from the Company paid in whole or in part out of a particular fund or reserve or out of profits derived from a particular source; or
 - (ii) to forego a dividend from the Company and receive some other form of distribution or entitlement (including securities) from the Company or another body corporate or a trust.

- (b) The Board may establish a dividend reinvestment plan on any terms, under which participants may elect in respect of all or part of their shares to apply the whole or any part of a dividend from the Company in subscribing for securities of the Company or a related body corporate of the Company.
- (c) The Board may implement, amend, suspend or terminate a plan established under this clause 26.10.

26.11 Capitalisation of reserves and profits

The Board may:

- (a) resolve to capitalise any sum being the whole or a part of the amount for the time being standing to the credit of any reserve account or the profit and loss account or otherwise available for distribution to Shareholders; and
- (b) resolve to apply the sum in any of the ways mentioned in clause 26.12 for the benefit of Shareholders in the proportions to which those Shareholders would have been entitled in a distribution of that sum by way of dividend.

26.12 Applying a sum for the benefit of Shareholders

The ways in which a sum may be applied for the benefit of Shareholders under clause 26.11 are:

- (a) in paying up any amounts unpaid on shares held by Shareholders;
- (b) in paying up in full unissued shares or debentures to be issued to Shareholders as fully paid; or
- (c) partly as mentioned in clause 26.12(a) and partly as mentioned in clause 26.12(b).

26.13 Implementing the resolution

The Board may do all things necessary to give effect to a resolution made under clause 26.11 and, in particular, to the extent necessary to adjust the rights of the Shareholders among themselves, may:

- (a) make cash payments in cases where shares or debentures become issuable in fractions;
- (b) authorise any person to make, on behalf of all or any of the Shareholders entitled to any further shares or debentures on the capitalisation, an agreement with the Company providing for:
 - (i) the issue to them, credited as fully paid up, of any further shares or debentures; or
 - (ii) the payment by the Company on their behalf of the amounts or any part of the amounts remaining unpaid on their existing shares by the application of their respective proportions of the sum resolved to be capitalised, and any agreement made is effective and binding on all the Shareholders concerned;
- (c) fix the value of specific assets; and
- (d) vest property in trustees

27. Company books

27.1 Registers

In accordance with the Act, the Board must cause the Company to keep and maintain:

- (a) the Register of Shareholders;

- (b) if the Company issues debentures, a register of the holders of those debentures;
- (c) a register of charges; and
- (d) any other registers required by the Act.

27.2 Financial records

- (a) The Board must cause written financial records to be kept to:
 - (i) correctly record and explain the transactions and financial position and performance of the Company;
 - (ii) enable true and fair financial statements to be prepared; and
 - (iii) permit preparation of any other documents required by the Act or this Constitution.
- (b) The financial records must be kept:
 - (i) in a manner which will enable them to be conveniently and properly audited;
 - (ii) in compliance with and accounting principles and practices generally accepted in Australia or any other country in which the Company may operate;
 - (iii) for seven years after the completion of the transactions or operations to which they relate; and
 - (iv) at the Registered Office or at any other place as the Board determines and at all times be open for inspection by the Directors.

27.3 Financial statements and reports

The Company is not required to prepare and cause copies of the Company's financial statements and other reports to be distributed to holders of its securities unless required by or under the Act.

27.4 Inspection and copying of registers

The Board must allow persons to inspect or copy the registers referred to in clause 27.1 as required by the Act.

27.5 Inspection of Company books

- (a) A request by a Shareholder to inspect the books of the Company, including its financial records, must be in writing and must be delivered to the Company at its Registered Office.
- (b) Subject to clause 27.5(c) and the Act, the Board may by Special Resolution decide whether and to what extent and at what times and places and under what conditions a Shareholder may inspect the books of the Company, including its financial records.
- (c) A Shareholder holding at least 5% of the total issued Shares may request access to the Company's financial statements and other reports up to 2 times in any 12-month period, provided that the Shareholder's request is made in good faith and that the Shareholder acknowledges that all information provided is Confidential Information subject to clause 31.
- (d) This clause does not alter the rights of a Director, former Director or Shareholders to inspect the books of the Company under the Act.

27.6 Audit

The financial statements of the Company for each financial year need not be audited unless required by or under the Act.

28. Service of documents

28.1 Document includes notice

In clauses 28.2 to 28.8, a reference to a document includes a notice.

28.2 Giving a document to Shareholders

- (a) Each Shareholder must nominate and maintain a current email address and postal address to receive any notices from the Company. Each Shareholder acknowledges that email is the Company's preferred method of notice.
- (b) The Company may give a document to a Shareholder:
 - (i) in person;
 - (ii) by sending it by post to the address of the Shareholder in the Register of Shareholders or the alternative address (if any) nominated by that Shareholder;
 - (iii) by sending it via email or other electronic means to the electronic address nominated by that Shareholder;
 - (iv) by making it available via the Company's shareholder management portal;
 - (v) by any other means agreed between the Company and that Shareholder; or
 - (vi) by notifying the Shareholder under section 249J(3A) of the Act.
- (c) If the address of a Shareholder in the Register of Shareholders is not within Australia, the Company must send all documents to that Shareholder by airmail, air courier, by fax, or by other electronic means nominated by the Shareholder.
- (d) The Company must give any document to Shareholders who are joint holders of a share to the person named first in the Register of Shareholders in respect of that share, and that document is deemed received by all holders of that share.

28.3 Giving a document to a person entitled to shares

A person who, by operation of law, transfer or other means, becomes entitled to any Shares is absolutely bound by every document that, prior to the registration of that person's title in the Register of Shareholders, was given to that person from whom that person derives title in accordance clause 28.2.

28.4 Evidence of service of a document on a Shareholder

A Share Certificate in writing signed by a Director or Secretary stating that a document was sent is prima facie evidence of service.

28.5 Giving a document to a Director

The Company may give a document to a Director:

- (a) in person;
- (b) by sending it by post to the usual residential address of that Director or the alternative address (if any) nominated by that Director;
- (c) by sending it to the email or electronic address nominated by that Director; or
- (d) by any other means agreed between the Company and that Director.

28.6 Giving a document to the Company

A person may give a document to the Company:

- (a) by leaving it with a representative of the Company at the Registered Office;
- (b) by sending it by post to the Registered Office;
- (c) by sending it to the electronic address (if any) nominated by the Company for that purpose; or
- (d) by any other means prescribed by the Act.

28.7 Time of service of a document

- (a) A document served in person is taken to be given when delivered:
- (b) A document sent by post to an address within Australia is taken to be given:
 - (i) in the case of a notice of meeting, two (2) Business Day after it is posted; or
 - (ii) in any other case, at the time at which the document would be delivered in the ordinary course of post.
- (c) A document sent by post or airmail to an address outside Australia is taken to be given:
 - (i) in the case of a notice of meeting, seven (7) Business Days after it is posted; or
 - (ii) in any other case, at the time at which the document would be delivered in the ordinary course of post.
- (d) A document sent by air courier to a place outside Australia is taken to be given 7 Business Days after delivery to the air courier.
- (e) A document sent by electronic means is taken to be given on the earlier of:
 - (i) the sender receiving an automated message confirming delivery;
 - (ii) 3 hours after the time the email was sent by the sender, such time to be determined by reference to the device from which the email was sent, provided no automated message is received stating that the email has not been delivered and the sender's transmission report shows that the whole document was sent to the electronic address.
- (f) A document given to a Shareholder under clauses 28.2(b)(iv) and 28.2(b)(v) is taken to be given on the day on which the Shareholder is notified that the document is available.
- (g) If, by operation of clauses 28.7(a) to (f), a document would be taken to be given on a day that is not a Business Day in the place to which the document is sent or at a time that is later than 5 p.m. in the place to which the Notice is sent, it will be conclusively taken to have been duly given or made at 9 p.m. on the next Business Day in that place.

28.8 Signatures

Where, by a provision of this Constitution, a document is required to be signed, that requirement may be satisfied in relation to an electronic communication of the document in any manner permitted by the Act relating to electronic transmissions or in any other manner approved by the Board.

29. Payments

29.1 Form of payments

The Company may pay a person entitled to an amount payable in respect of a share (including a dividend) by:

- (a) crediting an account nominated in writing by that person;

- (b) cheque made payable to bearer, to the person entitled to the amount or any other person the person entitled to the amount directs in writing; or
- (c) any other manner as the Board resolves.

29.2 Payment by cheque

The Company may post a cheque referred to in clause 29.1(b) to:

- (a) the address in the Register of Shareholders of the Shareholder in respect of the share;
- (b) if that share is jointly held, the address in the Register of Shareholders of the Shareholder named first in respect of the share; or
- (c) any other address which that person directs in writing.

29.3 Receipt

Any joint holder of a share may give effective receipt for an amount (including a dividend) paid in respect of the share.

30. Proceedings involving Officers

30.1 Company may indemnify Officers

Subject to clause 30.2, the Board may determine that the Company indemnify any Officers:

- (a) for any liability incurred by the Officer in the Officer's capacity as an officer of the Company or the Company's related body corporate;
- (b) for any liability incurred by the Officer in or arising out of the conduct of the Business or the business of the Company's related body corporate; and
- (c) for legal costs incurred by the Officer in defending an action for any liability contemplated under clause 30.1(a) or clause 30.1(b).

30.2 Indemnity prohibited in certain circumstances

The indemnity in clause 30.1 does not extend to any amount:

- (a) in respect of which the Company is prohibited by the Act or any other statute from indemnifying against;
- (b) in respect of which an indemnity would otherwise be illegal, void, unenforceable or not permitted by law;
- (c) incurred in circumstances that the Board determines by Ordinary Resolution do not justify indemnification;
- (d) is indemnified by another person (including, but without limitation, a subsidiary or an insurer under any insurance policy); or
- (e) the relevant Officer is otherwise entitled to be indemnified.

30.3 Company may make an advance

Subject to clauses 30.2 and 30.4, the Act and any other applicable statute, the Board may determine that the Company may pay, by way of a loan, an advance or any other payment and may be on whatever terms the Company, in its sole discretion, thinks fit, legal costs of the type referred to in clause 30.1(c) that are reasonably incurred or reasonably anticipated to be incurred by the Officer.

30.4 Repayment of advance in certain circumstances

An Officer must repay amounts paid by the Company under clause 30.3 to, or on behalf of, the Officer in relation to a liability incurred by Officer in the Officer's capacity as an officer of the Company if:

- (a) that liability is or becomes a liability excluded by the Act or any other statute from the indemnity in clause 30.1;
- (b) a court determines that the Officer is not entitled to be indemnified by the Company for that liability; or
- (c) the liability is covered by insurance and the Officer receives payment from an insurer in respect of that liability or an insurer pays, discharges or satisfies that liability directly.

30.5 Company may pay insurance premium

Subject to clause 30.6, the Board may determine that the Company pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring an Officer against any liability contemplated under clause 30.1.

30.6 Payment of premium prohibited in certain circumstances

The Company must not pay or agree to pay a premium under clause 30.5 where:

- (a) the Company is prohibited by the Act or any other statute from paying or agreeing to pay such a premium; or
- (b) the payment of such a premium would otherwise be illegal, void, unenforceable or not permitted by law.

31. Confidential Information

31.1 Disclosure of Confidential Information

Each Shareholder must keep the Confidential Information confidential and not disclose it or allow it to be disclosed to any third party except:

- (a) **(Company consent)** with the prior written consent of the Company;
- (b) **(Affiliate)** to an Affiliate of that Shareholder who has a need to know the relevant Confidential Information;
- (c) **(required by law)** if the Shareholder is required to do so by law, a Government Agency or a stock exchange;
- (d) **(financier or advisor)** by a Shareholder to an existing or potential financier or advisor to the Company or the Shareholder on a confidential basis;
- (e) **(Unrelated Buyer)** by a Shareholder to any Unrelated Buyer of Equity Securities on a confidential basis, including in connection with an Exit Event; and
- (f) **(in public domain)** to the extent that the Confidential Information is in the public domain (or subsequently becomes within the public domain other than by a breach of this clause 31 or other obligation or duty of confidence by any person).

31.2 Disclosure by recipient of Confidential Information

Any Shareholder disclosing information under clause must use all reasonable endeavours to ensure any person receiving Confidential Information from it (including that person's Affiliates) keeps the information confidential, consistent with that party's confidentiality obligations in this clause 31.

31.3 Use of Confidential Information

Other than as contemplated under clause 31.1, each Shareholder must use the Confidential Information only for the purposes of:

- (a) monitoring and making decisions regarding its investment in the Company; and
- (b) exercising its rights or performing its obligations under or in connection with this Constitution.

31.4 Excluded Information

Clauses 31.1 to 31.3 (“**Use of Confidential Information**”) inclusive do not apply to Excluded Information.

31.5 Prior notification of disclosure

A party (other than the Company) requiring or wishing to disclose Confidential Information in accordance with clause 31.1(c) must notify the Company of the proposed disclosure as far in advance as practicable and consult with the Company as to the content of any such disclosure as far as reasonably possible.

31.6 Public statements, announcements or releases

- (a) The Company may make public statements, announcements or releases by passing an Ordinary Resolution of the Board.
- (b) Where a public statement, announcement or release made pursuant to clause 31.6(a) contains a reference to the name or other identifying information of a Shareholder, that Shareholder must consent to that public statement, announcement or release.
- (c) A Shareholder must not make press or other announcements or releases with respect to the Company or the Business without the prior approval of the Board and other Shareholders (if any) disclosed in the announcement to the form and manner of the announcement or release unless and to the extent that disclosure is required to be made by that Shareholder by law to a Government Agency or a stock exchange.
- (d) The disclosing party must, as far as reasonably possible, consult with the Company as to the content of any such announcement or release.

31.7 Obligations continue

To the extent permitted by law, the rights and obligations of a Shareholder under this clause 31 with respect to confidentiality continue to apply to that Shareholder even after that person ceases to be a Shareholder.

32. Power of Attorney

32.1 Appointment of Attorney

32.1.1 Each Shareholder (“**Appointor**”) irrevocably appoints each of the Directors (“**Attorneys**”), severally, as its agent and attorney, with power to do everything necessary or expedient in the name of the Appointor and on its behalf to give effect to any of the transactions contemplated by this Constitution (including drag along rights and any Events of Default) to the extent that the Appointor has failed to act in the manner required by this Constitution, including to:

- (a) settle, execute and deliver all documents necessary to give effect to the transactions contemplated by this agreement and all documents that are contemplated by or reasonably ancillary or incidental to any such document

- (b) do everything necessary or expedient in the name of the Appointor and on its behalf to complete the transactions contemplated by this agreement; and
- (c) exercise any rights attaching to the Appointor's Equity Securities, including voting rights, rights to appoint a proxy or representative, rights to attend and speak at a meeting of members of the Company and agree to such meetings being called on short notice.

32.1.2 Each Attorney may:

- (a) appoint or remove any substitute, delegate or sub-attorney at any time; and
- (b) exercise its rights and powers under this clause 32;
 - (i) in its own name or in the name of the Appointor; and
 - (ii) even if it benefits from the exercise of the rights or powers.

32.2 Further Acts

- (a) The Appointor declares that all acts and things done by each Attorney and its substitutes, delegates and sub-attorneys in exercising rights and powers under this clause 32 will be as good and valid as if they had been done by the Appointor and agrees to:
 - (i) confirm whatever the Attorney and its substitutes, delegates and sub-attorneys do, or cause to be done, in lawfully exercising their rights and powers under this clause 32;
 - (ii) indemnify each Attorney and its substitutes, delegates and sub-attorneys against all claims, demands, costs, charges, expenses, outgoing, losses and liabilities arising in any way in connection with the lawful exercise of their rights and powers under this clause 32; and
 - (iii) deliver to the Attorneys on demand any power of attorney, instrument of transfer or other instruments as an Attorney may require for the purposes of this clause 32.

32.3 Irrevocable

The Appointor declares that the rights and powers granted to the Attorneys under this clause 32 are given for valuable consideration and are irrevocable.

33. Winding Up

33.1 Rights of Shareholders on winding up

Subject to this Constitution and the rights or restrictions attached to any shares or class of shares:

- (a) if the Company is wound up and the property of the Company available for distribution among the Shareholders is more than sufficient to pay:
 - (i) all the debts and liabilities of the Company; and
 - (ii) the costs, charges and expenses of the winding up, the excess must be divided among the Shareholders in proportion to the number of shares held by them, irrespective of the amounts paid or credited as paid on the shares;
- (b) for the purpose of calculating the excess referred to in clause 33.1(a), any amount unpaid on a share is to be treated as property of the Company;
- (c) the amount of the excess that would otherwise be distributed to the holder of a partly paid share under clause 23.1(a) must be reduced by the amount unpaid on that share at the date of the distribution; and

- (d) if the effect of the reduction under clause 33.1(c) would be to reduce the distribution to the holder of a partly paid share to a negative amount, the holder must contribute that amount to the Company.

33.2 Division of assets

- (a) If the Company is wound up, the liquidator, with the sanction of a Special Resolution of the Shareholders:
 - (i) may divide among the Shareholders, in specie or in kind, the whole or any part of property of the Company available for distribution and may, for that purpose, set the value as the liquidator considers fair on any specific assets of the Company to be divided; or
 - (ii) may vest specific assets of the Company in a trustee or trustees on trust for the benefit of any of the Shareholders as the liquidator thinks fit but so that no Shareholder is compelled to accept any shares or other securities in respect of which there is any liability on the part of the holder.
- (b) If the liquidator thinks fit, any division under clause 33.2(a) may be otherwise than in accordance with the legal rights of the Shareholders and any class may be given preferential or special rights or may be excluded altogether or in part.
- (c) Where a division under clause 23.2(a) is otherwise than in accordance with the legal rights of the Shareholders, a Shareholder is entitled to dissent and to exercise the same rights as if the special resolution sanctioning that division were a special resolution passed under section 507 of the Act.
- (d) If a division under clause 33.2(a) involves Equity Securities that have a liability to a call, a Shareholder entitled under the division to any such securities may, by written notice not more than 10 days after the passing of the special resolution referred to in clause 33.2(a), direct the liquidator to satisfy the call out of the proportion of securities due to the Shareholder and to pay any balance to the Shareholder.
- (e) Nothing in this clause 33.2 derogates from or affects any right to exercise any statutory or other power which would have existed if this rule were omitted.

34. Relationship between parties

Unless stated otherwise, nothing in this document creates a relationship of trust, employment, agency or partnership between any party.

35. Variation

Without derogating from the rights of Shareholders under clause 18.10, this Constitution may only be varied, modified or replaced in accordance with:

- (a) a Special Resolution passed by the Shareholders; and
- (b) a Special Resolution passed by the Board,

to approve such variation, modification or replacement.

Schedule 1. Preference Share Terms

1. Preference Shares

- 1.1. These terms set out the terms of the Preference Shares, which may be issued by the Company.
- 1.2. Despite any other clause of these terms, the Company is not required to comply with these Preference Share Terms to the extent that to do so would contravene the Corporations Act.

2. General rights attaching to Preference Shares

Subject to the terms set out in this Schedule, each Preference Share confers on the holder of that Preference Share all of the rights that are attached to one fully paid Ordinary Share in the capital of the Company.

3. Dividends

Each Preference Share is entitled to any dividend declared on ordinary shares equal to the dividend that would be payable on the number of ordinary shares into which such Preference Share would convert if it were to be so converted pursuant to clause 7 of this Schedule on the relevant dividend record date.

4. Ranking

With respect to amounts to be paid or repaid in respect of the Preference Shares under these Preference Share Terms, Preference Shares will:

- (a) rank equally among themselves; and
- (b) rank senior to all other classes of shares.

5. Liquidation preference and preferential return of capital

- 5.1. The holders of the Preference Shares hold 1 x non-participating liquidation preference that entitle the holder, in the event of a Liquidation Event, to an amount equal to the aggregate of the following:
 - (a) the amount paid up on the Share; and
 - (b) the amount of all dividends declared but unpaid in respect of the Share.
- 5.2. In such circumstances, the holders of Preference Shares do not have a right to participate in a distribution of surplus assets or profits of the Company except as specifically set out in this Constitution.
- 5.3. A liquidation event ("**Liquidation Event**") means any of the following:
 - (a) The winding up of the Company;
 - (b) A substantial sale or licensing of the of the Company's assets or Intellectual Property Rights;
 - (c) An acquisition of a majority interest in the Company by a third party;
 - (d) A liquidator, provisional liquidator, receiver, receiver and manager, voluntary administrator or administrator of a deed of company arrangement is appointed over any or all of the property of the Company;
 - (e) A receiver, receiver and manager, voluntary administrator or administrator of a deed of company arrangement is appointed to, or a mortgagee takes possession of, any or all of the business assets of the Company; or

(f) The Company ceases to carry on the Business.

6. Conversion

- 6.1. Each Preference Share will be convertible into ordinary shares. The initial conversion price is equal to the issue price of the relevant Preference Share, with the conversion price adjusted pursuant to the operation of these Preference Share Terms (“**Conversion Price**”).
- 6.2. Each holder of Preference Shares is entitled to convert some or all of its Preference Shares into ordinary shares at any time on 10 Business Days’ written notice to the Company (“**Conversion Notice**”).
- 6.3. A notice given by a holder of Preference Shares pursuant to clause 6.1 must state:
- (a) the number of Preference Shares to be converted into ordinary shares; and
 - (b) the date on which such conversion is to occur (which must be no less than 10 Business Days after the date of such Conversion Notice) (“**Conversion Date**”).
- 6.4. On the Conversion Date:
- (a) the relevant Preference Shares will be converted into a number of ordinary shares determined by dividing the relevant purchase price paid per Preference Share by the Conversion Price and multiplying that figure by the number of Preference Shares to be converted and rounded to the nearest whole share; and
 - (b) the Company will issue new share certificates to the relevant holder or holders of Preference Shares relating to the new holding of Preference Shares and ordinary shares.

7. Voting Rights

- 7.1. The holder of Preference Shares shall be entitled to speak and vote as a Shareholder.
- 7.2. Each holder of Preference Shares shall carry the number of votes equivalent to the number of Preference Shares it holds.
- 7.3. The holder of Preference Shares shall have the same voting rights as the holder of one ordinary shares.

Schedule 2. Special Resolution of the Board

In addition to any other decisions that must be made by Special Resolution of the Board pursuant to the terms of this Constitution and/or the Act, a Special Resolution of the Board is required for the following decisions:

1. **(Borrowing)** borrowing any money or obtaining any advance or credit greater than \$50,000 or varying terms and conditions of any borrowings, advances or credit;
 - a. To the maximum amount of combined indebtedness in Schedule 3, item 5;
2. **(Business Plan and Budgets)** adopt or vary a business plan or budget;
3. **(Capital expenditure)** any capital expenditure greater than \$50,000;
4. **(Dividends)** set or change the dividend policy of the Company, or declare, make or pay a dividend;
5. **(Directors)** appointing or removing any Directors of the Company, except in accordance with the process set out in this Agreement;
6. **(Employment)** entering into any employment contract with an employee with a salary over \$100,000 or amending the terms of employment other than any annual increase in salary not exceeding \$50,000, or pay any such person a bonus
7. **(Employee Share Scheme)** adoption or adjustment of any equity, incentive or bonus plan for directors, executives or employees of the Company, including increasing the ESOP Allocation;
8. **(Equity Securities)** approving an issue of Equity Securities;
9. **(Guarantee of Liability)** giving a guarantee or indemnity to secure liabilities or obligations of any person or subsidiary company;
10. **(Insurance)** Enter into any D&O insurance policy for the Board and the Company's senior executives;
11. **(Lease)** entering into any lease or licence of any real property of the Company;
12. **(Litigation)** instigating, defending, settling or compromising any litigation or dispute, except debt collection in the ordinary course of business;
13. **(Material contracts)** authorising any Group Company to enter into, terminate, amend or vary a contract, lease or other arrangement involving expenditure, revenue or the incurrence of liabilities in excess of \$300,000 in aggregate or \$200,000 in any financial year or having a term in excess of two years;
14. **(New Shares)** issuing new Shares in the Company;
15. **(New Share Class)** creating any class of Equity Securities with rights that may be superior to the rights of the existing Shares.
16. **(Purchase)** arranging for any Group Company to acquire (including by lease or licence) any business or buy any assets (or more than one asset in a series of transactions), either tangible or intangible, having value of more than \$100,000;
17. **(Share Capital)** consolidating, sub-dividing, converting or buying-back any of the Company's Share Capital.
18. **(Transaction)** enter into any contract or arrangement otherwise than on commercial arms-length terms or transactions with related parties.

The below matters require a Special Resolution of the Board and must include, while the Founder is a Shareholder, the affirmative vote of the Founder;

19. **(Intellectual Property)** taking any step/s to sell, assign or transfer any Intellectual Property Rights of the Company;
20. **(Encumbrance)** creating any Encumbrance (including a charge, lien or mortgage) over any material asset of the Company, or the issuance of any guarantee in favour of the obligations of a third party;
21. **(New partnership)** entering into any agreement or arrangement which is in the nature of joint venture or profit sharing arrangement or which results in the Company becoming part of a legal structure of a partnership or amalgamating with any other person;
22. **(Sale of Business Assets)** disposing of the whole or any part of the Company's property or assets.

Schedule 3. Special resolution of General Shareholders

The below matters require a General Shareholder Majority Resolution:

1. **(Bonuses)** where the annual aggregate bonuses payable to the Founder Entity appointed Director, whether in their capacity as a director, or an employee of the Company, is equal to or greater than \$100,000 increasing the bonuses being paid to them by more than 10% year on year, or to an amount that exceeds the industry benchmark average bonus or bonuses (as the case may be) when compared to companies that are the same or substantially similar to the Company;
2. **(Related party transactions)** entering into, varying, or terminating any contract or other arrangement with a Shareholder or a Related Body Corporate or Affiliate of a Shareholder other than as set out in any employee incentive plan;
3. **(Remuneration)** Where the annual base remuneration payable to a Founder Entity appointed Director whether in their capacity as a director or an employee of the Company is equal to or greater than \$150,000, increasing:
That Director's annual remuneration by more than 15% year on year, or to an amount that exceeds the industry benchmark average remuneration or bonuses (as the case may be) when compared to companies that are the same or substantially similar to the Company. For the avoidance of doubt, no General Shareholder approval will be required where the annual base remuneration of a Director is, or remains \$150,000 or less;
4. **(Transaction)** enter into any contract or arrangement otherwise than on commercial arms-length terms or transactions with related parties.

The below matters require a General Shareholder Majority Resolution and must include, while the Founder is a Shareholder, the affirmative vote of the Founder:

1. **(Indebtedness)** Increasing the Company's maximum amount of combined indebtedness allowed, currently the greater of; 1 million dollars or 20% of the company's gross revenue;
2. **(Business)** material change to the nature or direction of the Business, accept in accordance with any business plan of the Company as approved by the Board;
3. **(Exit Event)** taking any step/s to proceed with an initial public offering, asset sale of all or substantially all of the assets of the Company or sale of all Shares of the Company;
4. **(Share Structure)** altering the company share structure, for example, through a reduction of capital or selective share buy backs.

Schedule 4. Special Resolution of the Shareholders

The below matters require a Special Resolution of the Shareholders under the Act and this Constitution:

1. **(Company constitution)** adopting, amending or repealing the Constitution;
2. **(Company name)** changing the Company name;
3. **(Share Rights)** altering or varying the rights attached to any class of Shares;
4. **(Company type)** changing the Company type;
5. **(Winding up)** voluntary winding up of the Company.